



Rayagada Autonomus College
Rayagada

Tender Document

For

**“Supply of Desktop Computers, Printers, UPS (A) & TV, Mic
and Camera (B)**

At

Rayagada Autonomous College”

Tender Document No: 27142903/2025-26/RAC/001

Dated: 6th May, 2025

Issued By:

Principal,

Rayagada Autonomous College,

Rayagada-765001

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SCHEDULE OF TENDER

Tender No.	[27142903/ 2025-26/ RAC/ 001]
Name of the tender issuer	Principal, Rayagada Autonomous College
Scope of Work	Supply of Desktop Computers, Printers, UPS (A) & TV, Mic and Camera (B) Details as per Annexure I
Quantity to be supplied	As per Annexure I
Cost /fee of Tender Documents	Rs. 500/- in form of a DD drawn in favour of Principal, Rayagada Autonomous College payable at Rayagada
Earnest Money Deposit (EMD)	Rs. 10,000/-
Performance Bank Guarantee (PBG)	5% of Bid Value
Date of issue of tender document	6 th May 2025
Date & Time of Pre Bid clarification	11 th May,2025, 10.00 AM
Last Date & Time for Submission of Bids	28 th May, 2025, 5.00 PM
Date & Time of Opening of Technical Bids	30 th May, 2025, 10.00 AM
Date & Time of Price Bid Opening	31 st June, 2025, 10.00 AM
Name of the contact person for Communication	Sri. Subrat Kumar Pradhan
Contact Number of the concern person	7008634401
Address for Communication	Principal, Rayagada Autonomous College, Rayagada-765001

ELIGIBILITY CRITERIA

The bidders who are desirous for above work require fulfilling the following conditions:

- 1) Must be registered under GST Act.
- 2) Must have average annual turnover for the last three years i.e. 2022-23, 2023-24, & 2024-25 should not be less than Rs 5 Lakhs. The bidder must submit copy of audited balance sheet certified by the Chartered Accountant along with the acknowledgement of Income tax return as a proof in the Technical bid.
- 3) Should not have been blacklisted by any State Govt. / Central Govt. / PSU in India. A self declaration is required as per **Annexure IV**.
- 4) Experience of having successfully completed similar* jobs during last 3 years (as of 01.04.2022 - 31.03.2025) as follows:-

One similar* completed work costing not less than Rs 4 Lakhs

OR

Two similar* completed works each costing not less than Rs 3 Lakh

***Similar work – Supply of Computers at any Government /Private office.**

The bidder is required to submit the work order

- 5) Must have a valid PAN.
- 6) The bidders must provide copies of PAN and GST

BID SUBMISSION

Steps to be followed for submission of bid:

1. The bid shall be submitted in three parts in separate envelopes inside one big envelope, the EMD, Technical Bid & the Price Bid.

i) **Earnest money Deposit (EMD):** Bidder has to submit EMD of required amount in the form of Demand draft.

Order drawn in favour of “**Principal, Rayagada Autonomous College**” payable at Rayagada. The EMD should be sealed in one envelope marked as “EMD”.

Earnest Money Deposit will not carry any interest. The EMD of unsuccessful bidders will be refunded on acceptance of the work order by the successful bidder. The EMD of successful bidder will be returned/ adjusted on submission of performance security.

The bid not accompanying EMD is liable to be rejected.

ii) **The Technical bid** sealed in another envelope marked as “Technical Bid” and shall contain

- The bidder should supply the items as per technical specification mentioned in **Annexure I**.
- The bidder should Details as per **Annexure II**, duly filled in, signed and complete in all respects. No alteration / modification in the format shall be permitted.
- A self declaration that the tenderer has not been blacklisted by any State Government/ / Central Govt. / PSU in India as per **Annexure IV**.
- Audited balance sheet along with copy of acknowledgement of Income Tax return of last three financial years i.e. 2022-23, 2023-24 & 2024-25.
- Details of successfully completed or work in progress of similar jobs (as explained in point 4 of Eligibility Criteria) during last 3 years as per **Annexure V**.

(iii) **The Price bid** shall be sealed in an envelope marked as “Price Bid” and shall contain the price bid as per **Annexure III** duly completed in all respects.

Rate quoted should be inclusive of GST. No extra cost will be borne by the college towards transport of goods. No price increase on account of change in tax structure, duties, levies, charges etc shall be permitted.

Bidders can apply for either Part A or Part B or both. If a bidder is applying for both parts then they may provide single tender fee and EMD , they should make sure they apply for both parts in a single large envelope. Bidders must supply all items in the part they decide to bid i.e. partial bids will be rejected.

The three separate envelope containing EMD, technical bid and price bid should be sealed in one envelope and should be addressed as per tender schedule super-scribed as “Supply of Desktop Computers, Printers, UPS (A) & TV, Mic and Camera (B)”.

GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

- 1) Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Rayagada Autonomous College, Rayagada and send it through **Speed Post/Registered Post/Courier only** (no hand delivery will be entertained). Each envelope should bear the name of bidder, along with the tender number. However the authorities shall not be responsible for postal and other delays in receipt of the bids.
- 2) Bidders are requested to check for any notice /amendment/ clarification etc. to the Tender Document through the website **[www. rayagadacollege.edu.in](http://www.rayagadacollege.edu.in) / Notice board of the office of Rayagada Autonomous College**. No separate notification will be issued for such notice / amendment /clarification etc. in the print media or individually.
- 3) The Bidders should note that Prices should not be indicated in the Technical bid and should be quoted only in the Price Bid as per **Annexure III**. In case the prices are indicated in the Technical bid, the bid shall stand rejected.
- 4) **"PRE-BID Meeting"** with the intending bidders shall be held on 11.05.2025 from 10:00 A.M. at Rayagada Autonomous College. Any queries related to this tender shall be sent to the mail id: **rayagadacollege@gmail.com** 1 day in advance. The clarifications if any will be uploaded in the in the college web site. All bidders are invited to attend the pre-bid meeting. No deviation to any of the terms will be permitted after freezing of the same at pre-bid meeting.
On the date of pre bid meeting the bidders may make a site verification where installations is to be made.

5) OPENING OF TECHNICAL BID

The Technical proposal will be opened on 31.05.2025 at 10:00 A.M in the presence of the tender Committee and representative of the bidders. No separate intimation will be given to the bidders in this regard. No TA/DA shall be provided for the same.

6) EVALUATION PROCESS

Technical proposals will be evaluated on the basis of compliance to eligibility criteria, technical specification, and other terms & conditions stipulated in the tender document. Financial proposal will be opened only of those bidders who qualify in the technical evaluation. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.

- 7) **Award of Contract:** Financial bids with lowest price quotation for the assignment as per Annexure-III will be considered for negotiations and award of contract. However where there is tie between bidders in lowest evaluated package price, the person having highest financial turnover in the preceding 3 financial year will be given preference.
- 8) **PERFORMANCE BANK GUARANTEE:** The selected bidder shall deposit performance security of 5% of Bid Value in the form of a demand draft/ fixed deposit receipt from a commercial bank / bank guarantee from a commercial bank within Fifteen (15) working days of the date of notice of award of the tender. The performance security deposit will be retained till completion of the warranty period. The return shall carry no interest.
- 9) **WARRANTY:** The items which are to be Supplied to the College should be NEW as on date of receipt and should be having all components required. The entire System including accessories will remain under **onsite comprehensive maintenance and warranty for a period of atleast one year** from the date of successful commissioning and testing.
The service support during warranty period shall be for all components of System. The bidder shall impart onsite training to the officials as to operating the systems.
- 10) The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
- 11) All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without using abbreviations.
- 12) In the financial bid the total figures should be written in figures followed by words
- 13) Each page of the tender document should be signed by the bidder with seal, in token of having understood and accepted the terms and conditions of the contract and serially numbered and page marked.
- 14) A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders.
- 15) The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons & without thereby incurring any liability to the affected bidder or bidders

or any obligation to inform the affected bidder or bidders of the grounds for the action.

17) All the transit risks shall be the responsibility of the supplier.

18) All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Rayagada.

19) Any matter which has not been covered under these provisions shall be governed as per the provisions of Odisha State Government Rules.

20) If the work is found un-satisfactory or, if the firm dishonors the contract, the Performance Security Deposit may be forfeited and the job may be entrusted to another firm. In this regard the decision of the Committee is final and binding on the contractor.

21) Any notice given by one party to the other pursuant to this contract shall be sent in writing to Principal, Rayagada Autonomous College, Rayagada - 765001.

22) **Payment Terms:** All payments will be made within 30 days of submission of invoice, based on completion of respective terms & conditions. TDS will be deducted as per the rules. The invoice will be raised in favour of Principal, Rayagada Autonomous College, Rayagada.

23) **Completion Period:** The work shall be completed in all respect within 30 days from the date of issue of work order.

Items to be Supplied :

1. 12 Nos of Desktop Computers
2. 12 Nos of UPS
3. 2 Nos of MFM Printers
4. 1 Nos of LED Tv(65 Inch)
5. Wireless Mic and camera

Specifications for Desktop Computers

Desktop Specification	
Items	Specification
Cabinet Form Factor	Tower/Micro Tower (15.1 to 26 Litres)
Chipset Number	Intel H670/Intel® H770 or higher Chipset
Processor Make	Intel
Processor	x86 64-bit architecture
Processor Generation	13 Or higher
Processor Description	Intel Core i3 or higher
Processor Number	Intel Core i3 13100 or higher
Number of Cores and Threads per Processor	Max Turbo Frequency 4.5Ghz, Minimum 4 Cores and 8 Threads or higher
Operating System	Windows 11 Home Factory Preloaded
RAM Size (GB)	DDR-4 8GB 3200 (16 X1) or higher (2 DIMM Slots)
RAM Expandability up to (using spare DIMM Slots in GB)	64 GB or higher
Integrated Graphics	Intel UHD Graphics 770 or higher
Supported for discrete NVIDIA/AMD Graphics Card up to 6GB	Yes
Type of Drives used to populate the Internal Bays	NVMe SSD
Total HDD Capacity (GB)	NA
Total SSD Capacity (GB)	512GB NVMe SSD
Optical Drive	Optional
Drive Bays	Two 3.5" (2.5") HDD
Slots for Upgradation	1 PCI Express 4.0 x16, 1 PCI Express 3.0 x1, 1 PCI (Full Height), 2 M.2 slots for WLAN & SSD
LAN	LAN: Integrated 10/100/1000M
Ports and Connectors	Front: 1 headphone/microphone combo; 3 Super Speed USB 5Gbps signalling rate; 2 SuperSpeed USB 10 Gbps signalling rate; 1 USB Type-C, total 6nos USB in front for easy access Rear: 1 HDMI; 1 Serial Port; 1 line in; 1 line out; 1 power connector; 1 RJ-45; 1 DP; 2 USB 2.0
Firmware Trusted Platform Module	TPM 2.0
Hardware Security lock slot	Security lock slot
Power Supply	180-260Watt Internal power supply with minimum 90% efficiency
Certification	Bidder should submit OEM bid specific authorization & the same authorization may be verified by the respective OEM if required. OEM must have the ISO 9001, 14001, ISO 20001, ISO 27001 Certificate Microsoft Windows, Energy star 8.0 certified Bidder should submit BIS, BEE, EPEAT, UL, RoHS Certificate of products at the time of participation of the Bid.
Keyboard Mouse	USB Keyboard; USB Optical Mouse
Monitor	19.5" LED Display with CTO Certified and same must be belongs to the same OEM
Years of Warranty	3 Year Onsite Warranty

Specifications for UPS

600 VA Line Interactive UPS Specifications		
Sl. No.	Feature	General Specifications
1	UPS Capacity (total)	600VA/360W
2	Input Voltage	230 VAC nominal
3	Input Frequency	45 – 65 Hz
4	Brownout Transfer	145 VAC typical
5	Over-voltage Transfer	290 VAC typical
6	Voltage on Battery	230 VAC typical (stepped approximated sine wave)
7	Frequency – On Battery	50Hz typical
8	Transfer Time	@50 Hz : 6 ms typical, 20 ms max
9	Air Ventilation	Should have Side and Back Honey bee Perforation for heat dispersion
10	Protection from Humidity & Dust	UPS Should have conformal paint coating on PCB for insulation for Dust and Humidity
11	Battery Saver Option	UPS Should have Battery Saver Option to increase the life of the Battery upto 5 years
12	No Load Shutdown	UPS Should work on loads of 2-3 watts also
13	AC Surge Protection	Full time, 160 joules
14	Automatic Re start of UPS	In case the UPS backup is totally drained and automatic switched off, when the grid power resumes the UPS Should Auto Start without human interference.
15	Type (maintenance-free)	12V, 7.2 Ah
16	Typical recharge time	4- 6 hours
17	Operating Temperature	0°C to 40°C
18	Storage Temperature	-15°C to 45°C
19	3 power outlets	With battery backup and surge protection
20	Power Cord	1.2 meters
21	Runtime for Single PC load (60W ± 15W)	27 min (normal mode)
22	Runtime for Workstation PC (100W ±15W)	13 min (normal mode)
23	Battery Saver (to save on battery life)	Thru toggle button on front panel
24	Certification	BIS
25	Designed and Manufactured in India	Yes
26	Warranty	2YRS/5Ys

Specifications for Printer

Generic	
Description of Stores	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
Core Function	Print, Scan and Copy
Print Technology	Laser
Cartridge Technology	Composite Cartridge
Type of Printing	Monochrome (Black)
RAM Size (MB)	256
Storage Capacity (in GB)	0
Features	Fax
Operating System Compatibility	Windows 10 and Above, Linux, Mac OS, Windows Server
Printing	
Print Paper Size	A4 and Legal
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)	26 to 30
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)	Not Applicable
Auto Duplexing Printing/Coping (2-sided Feature)	Yes
Scanning	
Maximum Scan Area (Platen/Flatbed Size)	A4 and Legal
A4 Scan Speed -Colour (Image Per Minute) @ 300 x 300 dpi	11 to 20
Scan To Functions	Email
A4 Scan Speed - Mono (Image Per Minute) @ 300 x 300 dpi	11 to 20
COPYING	
Reduction and Enlargement Feature	Yes

PAPER HANDLING	
Original Document Feeder Type (For Scanning and Copying)	Automatic Document Feeders (ADF)
Feeder Capacity (Number of Sheets) (For Scanning and Copying)	31 to 40
Number of Main Paper Tray	1
Total Paper Tray Combined Capacity (Number) at 75 GSM	101 to 200
Bypass Tray Facility	No
If Yes, Bypass Tray Capacity	0
Connectivity	
Connectivity	USB Port, Ethernet Port, Wi-Fi
Accessories Provided	USB Cable
Performance	
Minimum Yield of the Cartridge/Ink/Toner supplied with Machine as per IS/ISO/IEC: 19752/2017 for Black (Number of Prints)	700
Minimum Yield of the Cartridge/Ink/Toner Supplied with Machine as per IS/ISO/IEC: 19798:2017 for Cyan, Yellow and Magenta Color (Number of Prints)	0
Minimum Duty Cycle (Number of Prints/Month)	10,001 to 20,000
POWER	
Power Supply	Single Phase AC 220 - 240 V, 50 - 60 Hz
Maximum Power Consumption (In Watt)	1300
Environmental	
Minimum Operating Temperature (Degree C)	10
Maximum Operating Temperature (Degree C)	30

Minimum Operating Humidity (%RH)	20
Maximum Operating Humidity (%RH)	80
Dimension	
Standard Machine Weight with Single Tray (in Kg)	11
Certification	
BIS CRS Compliance	Yes as per IS 13252 (Part 1)
Maximum Number of Prints covered under Product warranty (Whichever is earlier)	30000
EPR Registration in respect of the manufacturer/authorised importer as per E waste rules as amended up to date	Yes
Agreed to Provide a copy of EPR Registration Certificate to the Buyer on Demand	Yes

Specifications for LED Tv

General Features	Screen Size	65
	Brightness (cd/m ²)	350Nits or better
	Contrast Ratio	1200:1
	Dynamic Contrast Ratio	400,000:1
	Response Time (ms)	8.0
	Display resolution (H x V, pixels)	3840 x 2160
	HDR (High Dynamic Range) compatibility	Yes (HDR10, HLG)
	Aspect Ratio	16:9
	Portrait/Tilt Compatibility	Yes
	Dimming type	Frame Dimming
Display features	Display Device	LCD
	Panel Type	IPS
	Backlight type	Direct LED
	Color gamut (NTSC)	69%
	Operation time	15/7
	Haze (%)	1%
	Viewing Angle (Right/Left)	178 (89/89) degree
	Viewing Angle (Up/Down)	178 (89/89) degree
	HDMI Signal	4096 x 2160p (24, 50, 60 Hz), 3840 x 2160p (24, 25, 30, 50, 60 Hz), 1080p (30, 50, 60 Hz), 1080/24p, 1080i (50, 60 Hz), 720p (30, 50, 60 Hz), 720/24p, 576p, 576i, 480p, 480i
Audio Specs	Speaker Position	Down Firing
	Audio Power Output	10W + 10W
Professional features	Pro settings	Yes (Simple Pro settings menu)
	HDMI auto wake-up	Yes
	Operating System	Android TV
	On-board Storage (GB)	16GB
Network Specs	RAM	3GB
	Wi-Fi Certified	Yes
	Wireless LAN	Integrated
Convenience features	USB playback codecs	MPEG1:MPEG1/MPEG2 PS:MPEG2/MPEG2 WEBM:AV1/AC4/ogg/AAC
	On Screen Clock	Yes
	Sleep Timer	Yes
	On/Off Timer	Yes
	Chromecast built-in	Yes
	Apple AirPlay	Yes
Control Specs	IP Control	Yes
	RS-232C Control	Yes
	HDMI-CEC	Yes
	HDCP	HDCP2.3 (for HDMI1/2/3)
	Composite Video Input (s)	1 (Side, Mini jack)

Inputs and outputs	HDMI inputs total	3 (3Side)
	Analog Audio Input (s) (Total)	1 (Side Analog Conversion)
	Digital Audio Output (s)	1 (Side)
	USB ports	2 (Side)
	Ethernet inputs	1 (Side)
Design features	VESA® Hole Pitch (W x H)	300 x 300 mm
Environment Specs	Rated Power Consumption	226W
	Power Consumption (in Standby)	0.5 W
	Dynamic Backlight Control	Yes
	Power Saving Mode / Back Light Off Mode	Yes
Measurements	Dimension of TV without Stand (W x H x D)	1462 x 842 x 71 mm
	Dimension of TV with Stand (W x H x D)	1462 x 912 x 338 mm
	Dimension of Package Carton (W x H x D)	1588 x 965 x 184 mm
Weight	Weight of TV without Stand	20.4 kg
	Weight of TV with Stand	21.3 kg
	Weight of Package Carton (Gross)	28 kg

Specifications for Camera

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FEATURES

Country of Origin: Switzerland

Connectivity: USB-C to USB-C Cable

Focus Type: Advanced Autofocus

Package Contains: MX Brio, Mount Clip with Removable Adapter, USB-C to C 3.0 Cable, User Documentation

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MRP: ₹24,995 • 0.88% OFF

Minimum Order Quantity: 1

Bulk quantity Discounts!!

Select	Quantity	Discounted price per piece (incl. of all taxes)
<input type="radio"/>	2-3	₹23,980.14
<input type="radio"/>	4-5	₹23,740.53
<input type="radio"/>	6-7	₹23,500.93
<input type="radio"/>	8-more	₹23,341.19

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Enter Pincode

Available
 Unavailable
 Available
 Available Return period: 7 days

Warranty as per brand
 100% Original Products
 Secure payments
 100% Buyer protection
 Top Brands

SPECIFICATIONS

DESCRIPTION	
Country of Origin	Switzerland
Connectivity	USB-C to USB-C Cable
Focus Type	Advanced Autofocus
Package Contains	MX Brio, Mount Clip with Removable Adapter, USB-C to C 3.0 Cable, User Documentation
Microphone Type	Dual Beamforming
Width	98 mm
Zoom	4x Digital Zoom
Type of Product	Web Camera
Part No	MXB004K0RPT
Height	44 mm
Weight	137 g
Lens Type	Glass
Interface	USB 3.0
Color	Graphite
Resolution	4K/30 fps, 1080p/60 fps
Image Sensor	8.5 MP Sony STARVIS
Model No	960-001548

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ANNEXURE – II**DETAILS OF THE TENDERER**

Sl. No	Particular	
1	Name of the Firm/Agency/Company	
2	Registered office Address & Complete postal address	
3	Telephone Number &E-Mail Id	
4	Name of Authorized Signatory (in block letters)	
5	Contact No.of authorized signatory	
6	Type of /Firm (Proprietary/ Partnership/ Pvt .Ltd./Public Ltd)	Tenderer has to provide relevant documents (with the technical bid) as a proof of firm type.
7	Date of Establishment and Experience in business (In number of years)	Work order to be attached for complying point no 4 of eligibility criteria
8	G.S.T. Registration No.	
9	PAN No.	
10	Details of Earnest Money Deposit i.e Draft no, date and bank name.	
11	Yearly turnover of the organization during last 3 years (yearwise) and furnish audited balance sheet for the last 3 years. 2022-23 2023-24 2024-25	
12	Furnish the names of 3 responsible persons along with their designation, address, Telephone Number etc. for whose organization, you have completed /work in progress as mentioned in Annexure V and who will be in a position to certify about the performance of your organization.	

Date:**Place:****Signature & Seal of the Bidder**

ANNEXURE – III

PRICE SCHEDULE

To,
Principal,
Rayagada Autonomous College,
Rayagada-765001

Ref: Bid no. ----- Dated -----

Sir,

I/We ----- hereby offer to supply the following items at the prices
and within the period indicated below:

<u>Sl No.</u>	<u>Description</u>	<u>Make and Model</u>	<u>Qty. in Nos.</u>	<u>Unit Price</u>	<u>Total Amount</u>
<u>1</u>					
<u>2</u>					
<u>3</u>					
<u>Total (A)</u>					
<u>4</u>	<u>Installation and Commissioning Charges for the total Project (B)</u>				
<u>Total(A+B)</u>					

It is herewith certified that we have understood the general Terms and Conditions of the bid and our offer is to supply items strictly in accordance with the requirements and the terms mentioned in the bid.

Note

No change in the Performa is permissible.

Date:

Place:

(Signature and seal of the bidder)

SELF DECLARATION FOR NOT BLACK LISTED

To,
The Principal,
Rayagada Autonomous College,
Rayagada- 765001

Ref: Tender no. ----- Dated: -----

Madam/Sir,

I / We.....here by confirm that our firm has not been
banned or blacklisted by any Government organization/Financial institution/Court
/Public sector Unit /Central Government.

Date:

Place:

Signature & Seal of the Bidder

ANNEXURE – V

Work ‘Executed/ in-progress’ as Prime Contractor on works of similar nature (of value not less than Rs 4 Lakhs) over the last -3- years

Sl. No	Name and address of Client	Description of work	Contract no.	Value of work (in lacs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Project Name	Remarks explaining reason for delay

Notes:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive In Charge
3. Document proofs of work orders and performance certificates from the client's needs to be attached.

(Signature and seal of bidder)