

## RAYAGADA AUTONOMOUS COLLEGE, RAYAGADA

Proceedings of the Governing Body meeting, Chaired by Sukt Sudhakar Sabaro, OAS-I, ADM, Rayagada and President Governing Body, held in the office of the principal at 4.30 P.M on 12-12-2018

### Members present

1. Sri Sudhakar Sabaro , ADM	President (on chair)
2. Sri S.N. Tripathy	Principal-Cum-Secretary
3. Dr. N.P. Buxipatro	Member
4. Sri Abdul Sattar	Member
5. Mrs. Sarmita Padhy	Member
6. Sri Simanchal Palo	Member
7. Sri P.K. Porichha	Accounts Bursar
8. Sri P.C. Senapati	Administrative Bursar
9. Cpt. G.P. Tripathy	Academic Bursar

The Governing Body meeting of Rayagada Autonomous College began with the welcome address by the Principal-cum-Secretary to the esteemed President and the honoured members.

### The following Resolutions were adopted

#### 1. DISCUSSION ABOUT UTILIZATION OF FUNDS SANCTIONED UNDER OHEPEE AND APPROVAL OF PROPOSAL

The proceedings of the meeting started with a thorough discussion on the proposal of the IDP coordinator Dr. R.K. Pandit for utilization of funds of Rs.40, 00,000/-(Rupees forty lac) only sanctioned under OHEPEE, for the session 2018-19.

It is resolved to utilize the funds strictly in accordance with the government guidelines.

Resolved to float tenders in leading regional dailies for procurement of items as mentioned in the proposal. Tendering process must strictly adhere to the guidelines of the project.

Resolved to obtain prior permission from competent authorities concerned with regard to the purchase to be made for the college hostels.

Resolved further that all appointments mentioned in the proposal shall be made through the service providers with necessary advertisement brought out in the leading dailies, as per the guidelines of the project.

#### 2. APPROVAL OF EXPENDITURE ON THE CELEBRATION OF GOVERNMENT TAKING OVER INFRASTRUCTURE DEVELOPMENT.

Approved the expenditure of Rs.62,002/-(Rupees sixty thousand and two) only incurred on celebration held subsequent to the Government taking over of infrastructure development of the college, which is as per government orders.

3. APPROVAL FOR THE PURCHASE OF WALL MOUNTED FANS AND MOULDED CHAIR FOR CONFERENCE HALL.

The Governing Body discussed the proposal for purchase of wall mounted fans and moulded chairs.

- i. Resolved to purchase two Air Conditioners of two ton capacity each initially for the conference hall.
- ii. Approved purchase of 150 no. of moulded chairs preferably from EPM or DGS & D rate certificate holders directly, subject to a maximum total cost of one lac or less.

4. APPROVAL OF ENGAGEMENT OF THE FACULTY UNDER SELF FINANCING UNDERGRADUATE COURSES AND EXTENSION OF THEIR SERVICES.

Resolved to provide extension of services for another term with a break in service for two days after assessment of the performance appraisals by the principal.

5. APPROVAL OF ENGAGEMENT OF THE GUEST FACULTY AND PAYMENT OF REMUNERATION TO THE FACULTY AND GUEST FACULTY FOR POSTGRADUATE COURSES.

Resolved to approve the class wise remuneration, at the following rates, for engagement of postgraduate classes.

Guest faculty @ Rs.500/- per each session of /1hour's duration.

Faculty @Rs.400/- -do-

Practical examinations

Teacher Rs.200/- -do-

For practical classes, the faculty shall be entitled to get Rs.120/- and Demonstrator/Lab. Asst. Rs.80/- out of the remuneration meant for each class.

6) DISCUSSION ABOUT AFFILIATION AND RECOGNITION FEES FOR UNDERGRADUATE AND POSTGRADUATE COURSES.

The Governing Body perused relevant directives of the Government on the payment of affiliation and recognition fees in respect of the courses and approved the payment of fees.

7) Disposal of old and outdated library books in accordance with the directives of the Government.

The Governing Body took note of the directives and resolved to dispose the old and outdated library books in accordance with Government procedures. It appreciated tender call notice issued in this regard.

8) APPROVAL OF SEMESTER RESULTS.

Resolved to accord approval in toto to the semester examination's results tabled by the Controller of Examinations.

9) APPOINTMENT OF ADHOC FACULTY FOR POSTGRADUATE DEPARTMENTS.

The Governing Body felt the need of the services of additional faculty for postgraduate studies and made the following recommendations.

- Engagement of one faculty each for each individual department through the procedure of advertisement, interview and merit.
- Payment of remuneration to a maximum of Rs.20,000/-(Rupees twenty thousand) only p.m. in proper assessment of the rate of payment in other self-financing institutions, recruiting, faculty for similar engagements.
- The engagements shall be purely on adhoc and temporary basis, with a minimum qualification of Ph.D, M.Phil or NET certificate.

10) REPRESENTATION OF SATYANARAYAN MAJHKHAND

The Governing Body took note of the pleas made in the representation and deferred decision to its next meeting. Meanwhile the Principal is requested to study the matter and present the details in the next G.B.

11) CLOSURE OF BANK ACCOUTS AT P.N.B AND ANDHRA BANK (KASTURINAGAR BRANCH). And SBI, Main branch, Rayagada.

Resolved to authorize closure of the following bank accounts for they were not in use for a long time. Hence, these accounts be closed forthwith.

SL.NO.	ACCOUNT NO.	NAME OF THE BANK	BRANCH
01.	31610944208	STATE BANK OF INDIA	MAIN BRANCH, RAYAGADA
02.	31610946136	STATE BANK OF INDIA	MAIN BRANCH, RAYAGADA
03.	4800002100001090	PUNJAB NATIONL BANK	MAIN BRANCH, RAYAGADA
04.	134711100001431	ANDHRA BANK	KASTURINAGAR BRANCH, RAYAGADA
05.	134710100075418	ANDHRA BANK	KASTURINAGAR BRANCH, RAYAGADA
06.	134710100015601	ANDHRA BANK	KASTURINAGAR BRANCH, RAYAGADA

12) EXTENSION OF SERVICES OF NON-TEACHING STAFF.

Resolved to provide a further extension of services, with a break of services, for one day after performance appraisal made by the Principal.

13) MEDICAL LEAVE FOR MANAGEMENT EMPLOYEES.

The Principal is requested to seek necessary guidance on the issue from the Regional Director of Education, Jeypore and place in the next meeting for the ratification of the Governing Body.

14) REMUNERATION FOR CONDUCT OF POSTGRADUATE EXAMINATIONS.

The Governing Body examined the proposals presented by the Controller of Examinations in the payment made by different colleges and Berhampur University and approved the proposed payment to be made to officials for conduct of Post graduate examinations.

15) SANCTION OF MATERNITY LEAVE TO PRIYADARSHINI BAL, LECTURER IN BOTANY.

The Governing Body authorized the Principal to obtain necessary clarification from the Office of the Regional Directorate of Education, Jeypore to ensure sanction of maternity leave to Smt. Priyadarshini Bal as per government rules.

16) CCTV INSTALLATION BY ORDERS OF THE COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA.

It is resolved to allow installation of CCTV in strict adherence to the directives of the CHSE and to ensure greater transparency in the conduct of examinations.

17) FINANCIAL RELIEF TO THE CHILDREN OF COLLEGE EMPLOYEES SEEKING ADMISSION INTO POSTGRADUATE STUDIES.

It is resolved to extend reasonable relief in the payment of admission fees in due consideration to the income and number of dependents of the applicant. A committee meant for the purpose shall study such applications and recommend on the extent of relief to be extended. The report is to be presented in the next G.B. for consideration.

18/19) IRON FENCE FOR CLASS ROOM BLOCK AND COMMERCE BLOCK/CONSTRUCTION OF MASONRY SIDE WALLS FOR BEAUTIFICATION.

It is resolved to approve erection of iron fencing, construction of masonry side wall and cycle stand for both boys and girls with necessary estimate and technical support from the Public Works Department/ITDA. The Principal is requested to solicit support from banks and industrial houses for free supply of flower pots and plants.

20) SANCTION OF FUNDS FOR DISPLAY OF ACHIEVEMENTS, MILESTONES AND ARCHITECTS OF THE COLLEGE.

The Governing Body is pleased to approve the proposals for display of achievements, milestones and architects of the college and sanctioned funds to the tune of Rs.10,000/- (Rupees ten thousand) only for executing the work.

21) CHANGE OF NAMES OF HOSTELS

The Governing Body had a discussion on the proposals submitted by the boarders and deferred decision to its next meeting.

22) NAMING OF A BUILDING AFTER MARTYR SUNIL BEHERA.

The Governing Body recounted the sacrifice of Martyr Sunil Behera an alumnus of the college and authorized the Principal for a decision on the matter.

23) PAYMENT OF OUT STANDING WATER CESS TO PHD FOR NAGABALI HOSTEL.

The Governing Body requested Prof (Dr) Niranjana Prasad Buxipatro to mediate on the issue of payment with competent authorities for a one time settlement of the outstanding cess of Rs.34,000/- (Rupees thirty four thousand) only. It is resolved that payment of arrears shall be made in keeping with the earlier practices, following the agreement finally arrived at.

24) OPENING OF ACCOUNT FOR PG EXAMINATION TRANSACTIONS.

It is resolved to open a savings bank account for the purpose in a Nationalized Bank preferably in the Indian Overseas Bank, Rayagada for the sake of convenience.

25) HOLDING OF NATIONAL SEMINARS

The Governing Body resolved to extend its all out support for the holding of National Seminar and generous about sanctioning Rs.5 lac (Rupees five lac) only for holding two National Seminars by the Department of Pol.Sc. and the department of Life Science in collaboration with the department of Chemistry.

26) DISCUSSION ON INFRASTRUCTURE DEVELOPMENT ASSISTANCE.

Given the specific nature of the grant/assistance the Governing Body advised the Principal to convene a separate meeting of the Building Committee to decide on the various aspects related to the project.

27) APPROVAL OF PROCEEDINGS OF ACADEMIC COUNCIL.

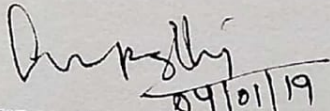
The Governing Body resolved to approve the minutes of the resolutions of the last meeting of the Academic Council of the college.

28) REMUNERATION TO JITENDRA KUMAR DAS FOR ADDITIONAL P.G. WORK.

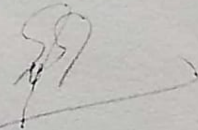
The Principal is requested to put up notice seeking applications from the aspirants for the said assignment. A committee comprising the Principal, Administrative Bursar, Accounts Bursar and Academic Bursar will take a final decision in the matter, on the basis of merit. It is resolved to make an ex-gratia payment of Rs.2,000/- p.m. for such additional P.G. work w.e.f. 01.07.2018.

29) The Governing Body ratified the resolutions adopted in its last meeting by unanimous decision.

30) The meeting ended with the vote of thanks offered to the Chair and the house by the Principal-cum-Secretary.



PRINCIPAL-CUM-SECRETARY



PRESIDENT,  
GOVERNING BODY,  
RAYAGADA AUTONOMOUS COLLEGE,  
RAYAGADA.