



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

RAYAGADA AUTONOMOUS COLLEGE RAYAGADA

INDIRA NAGAR RAYAGADA

765001

www.rayagadacollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rayagada College was established at Rayagada on 04.07.1966, with the self-less and pioneering efforts of leading members of the public and intelligentsia. In its glorious history, it has not only produced thousands of educated youth but it has also contributed significantly in promoting higher education in one of the most backward areas of the country which is mostly inhabited by poor tribal people and backward communities. The college has the distinction of being the premier seat of learning and the leading Government aided private college in southern Odisha. Throughout the long journey, the college has subscribed itself to the changing concepts and pedagogic requirements in the realm of higher education. It aims to foster excellence and open up the avenues of higher education to the hitherto deprived weaker sections of this backward and underdeveloped region. The College expanded horizons of quality higher education and made the best Undergraduate and Post Graduate courses accessible to the people of this predominant tribal belt.

After completion of its 2nd cycle of NAAC re-accreditation with a “B” Grade, it has entered the 3rd cycle of reaccreditation along with an extension of its Autonomy to 2023. As per the instructions of the NAAC Peer team, it has since introduced 6 U.G. and 9 P.G. courses on self-financing mode and could regenerate its revenues.

Location:

Rayagada is a district in Southern Odisha. Its population consists of many tribes, primarily known are Sauras and Sabars. It is a municipality with a population is 73,308 as per the census of 2011. It is the 9th urbanized district that comes under tribal sub-plan area.

Rayagada is located in high altitude of hilltop with a vast stretch of hills & ghat roads. It is located between 19.1712° N, 83.4163° E in the southern part of Odisha, centre of the east coast of India.

Vision

- **To develop the college into an excellent seat of Higher Education in the Southern and backward part of the state of Odisha.**
- **To foster wholesome growth in the stakeholders; academic, spiritual and moral.**
- **To free the vast majority of the students from the shackles of their backwardness and guide them along with the mainstream education.**
- **To infuse the spirit of nation-building and social responsibilities in the students.**
- **To facilitate the poor and meritorious backward students with affordable Higher Education at PG level**
- **To promote teachers to undertake more research projects.**

Mission

MISSION:

- The College shall reinforce greater momentum to maintain pace with the changing global scenario in Higher Education.
- The College shall maintain a healthy balance between the academic and co-curricular activities on the campus by augmenting its human resources.
- The College shall continue with its endeavour to provide a suitable platform and exposure to curb the backwardness of the stakeholders.
- The College shall strive to strengthen the democratic and secular values among the students.
- The College proposes to introduce new curricula of Industrial Need Base.
- The institution shall inculcate in the students the values of a pluralistic society and provide equal opportunities to the diverse and disadvantaged groups.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**Institutional Strength**

The SWOC-analysis in the college is carried out basing on the inputs obtained from administrative observation and provided by various teaching and supporting services of the institution. The analysis was based on the yardstick and objectives required to sustain standards and nurture quality to meet the emerging trends of Higher Education. This is yet another opportunity to make a candid analysis and to arrive at a realistic appraisal of where we stand as an institution of Higher Education.

STRENGTH:

- The only fully fledged Autonomous College and the nodal college in the district imparting education to +2, U.G and P.G. Courses in Arts, Science and Commerce streams.
- Efficient, Effective, Experienced dedicated, young and enthusiastic faculty
- Bias-free examination provisions and responsive management
- Good students' strength and strong financial back ground.
- Regular inflow of funds from UGC, State Government, OHEPEE for infrastructure preparedness and capacity building.
- Unique locational advantage in being at the heart of the town and the district head quarters with sound transporting connectivity
- Affordable fee structure even in self financed courses.
- A Zonal Valuation Center and Examination Management Hub for over a decade.
- The institution possesses effective proctorial system, smart class rooms and Language lab.
- Committed NCC, NSS, YRC wings to discharge societal responsibilities; cadets receive state and national level awards/rewards.
- A poetic human resourcepool for peripheral industrial houses viz. J.K., IMFA & Vedanta Alumina Ltd etc.
- Listed in Odisha Higher Education Programme for Equity and Excellence (OHEPEE) and received financial assistance of Rs 10.52 Crore and 1.5 crores infrastructural grants from Government of Odisha.

Institutional Weakness

WEAKNESS:

- Surrounded by Naxal prone areas of Rayagada district.
- Economic and Academic backwardness of the students.
- Compressed Campus area.
- Inadequate student teacher ratio.
- Lack of exposure among the students for intensive, creative and critical studies as most are first generation learners.
- Insufficient Books, Journals and magazines in the library.
- Additional burden of Higher Secondary School study imparted under the same roof and staff.
- Lack of departmental libraries.
- Poor placement opportunities.
- Inadequate sports facilities and playground.
- Limited access to computer learning.
- Lack of sufficient man power for Academic & non academic work.
- Situated in the backward districts of KBK region with dominance of SC, ST (Kandha, Saoura, Sabara) who take the admissions with poor financial and academic standards.
- Limited research activities among staff members.
- Poor greenery platform.
- Weak e-advancement and alumni support.

Institutional Opportunity

OPPORTUNITIES

- Introduction of self financed professional courses : IRPM, BJMC, Education, Sociology, Geography and IT courses in UG.
- Introduction of self financed Post Graduate Courses in Nine subjects to cater to the needs of local tribal students.
- Industrial houses in the vicinity of the institution can groom professionals and generate greater employment opportunities for students.
- As the only Non- Govt. Aided Autonomous college in the southern part of odisha, it exudes possibility and opportunities for sponsored consultancy of extension services.
- The college has enough potential for being a center for tribal culture. Necessary tie-ups with central university at Koraput and COATS (Council of Analytical Tribal studies) at the same place could be initiated.
- Re-vamping and over handing of existing curriculum to suit the employment market conditions and global standards in collaboration with industrial houses.
- Through collaboration with premiere education institutions and universities like IGNOU, Odisha State Open University (OSOU) imparting open mode educational opportunities to the students for professional certificate programme.

Institutional Challenge

Challenges

- Making students in all streams upgrade their skills to meet with needs of the job market due to fixed framework of syllabi by the government.
- Need to keep pace with the latest trends and advanced technology in the realm of Higher Education.
- Motivating the students to acquaint themselves with latest innovations and reforms.
- Accessing Alumni support for achieving greater heights in academics.
- Maintaining database of the outgoing students and roping in their services for the betterment of the institution.
- Using feedback of stake holders for all round development of the college.
- Opening of various courses, rapid increase in students strength, voluminous CBCS course curricula and expanding examination and assessment schedules have to be balanced with relatively small class rooms, limited faculty and infrastructure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Rayagada Autonomous College has inculcated suitable mechanism for effective implementation of the curriculum. The institution entitles the autonomy of 20% modification of syllabus in the entire course structure for UG. The Boards of studies of the departments and the Academic Council of the institution assess, review and revise the curriculum in accordance with the prevailing norms as well as focusing the regional and cultural outset of Southern Odisha.

Effective mechanisms like lesson plan, progress report, weekly reviews, monthly appraisals and maintenance of daily progress report are implemented to ensure that the objectives of the curriculum are fully realized.

To strengthen skill development and employability opportunities, the stakeholders are accessed to various subjects having market demand. Environmental Studies has been introduced as a compulsory paper in all streams to create awareness on environmental issues. Courses on "Communicative English" & "Quantitative and Logical Thinking" have been kept as compulsory paper to enhance the skills of students for competitive examinations. Topics like income tax and GST has been incorporated and modified in due course of time. Courses on foreign policy, human rights, women empowerment and dalits has been implemented in the syllabus of political science.

The NCC, NSS, YRC & Self Defence program are instrumental in enhancing the life skills among the students for better career options and community orientation for them.

Most of the teachers attend other colleges as members of Academic Council, Board of Studies, External Examiners and Question paper setters. IGNOU and OSOU (Odisha State Open University) are also promoting higher education by offering different certificate, diploma and PG diploma programmes along with various UG and PG courses.

Teaching-learning and Evaluation

Criterion II: Teaching-Learning and Evaluation:

The college follows a transparent admission based on merit-cum-reservation along the lines of the norms of the state government. The bulk of the admission is carried through the Student Academic Management System(SAMS) Reservation in admission is extended to the applicants of SC,ST, the differently abled, Ex-Servicemen vide provisions of the state government.

The career guidance and counseling cell provides tracking opportunities and accesses the stakeholders to the employment market.

The institution takes up sensitization measures on gender, inclusion and environment by utilizing the services of the NCC,NSS, YRC and self defence programme for women.

The academic pursuit of each session in the institution carried out strictly in accordance with the guidelines of the academic calendar. Every faculty is asked to workout lesson plan of the department concerned in proper consideration of the arrangement chalked out in the calendar. Our Institution achieves a good record of results every year of percentage in between 70 to 80 our NCC cadets get good placements in police department, BSF and other sectors. We also encourage our students to actively participate in online students satisfaction survey to give genuine feedback.

Research, Innovations and Extension

Criterion III: Research, Consultancy and Extension

The institution encourages and extends all possible help to promote research activities by providing well-equipped laboratory, e-resources, and library facilitates to the students and faculties. Since the last accreditation, one minor research project is still ongoing.

The college inculcates an excellent record of accomplishment with respect to extension activities like community development, social awareness in health and hygiene, environment protection measures, adult education, blood donation etc. The four extension units of the institution i.e, NSS, NCC, YRC and the Alumni Association of the college contribute to the all-round extension activities ensuring the growth of the student awareness by shaping them into responsible citizens.

A National Seminar on “Eco-friendly Approaches to Control Biohazards” was organized by the PG Department of Chemistry and PG Department of Life Sciences of Rayagada Autonomous College in association with Centurion University of Technology & Management, Odisha, sponsored by the Botanical Survey of India, Kolkata, Govt. of India in collaboration with JK Papers Ltd, and Utkal Alumina International Ltd. discussing on the comprehensive knowledge on various natural and anthropogenic sources of toxic environmental pollutants.

A training programme by the Central Ground Water Board, Government of India was conducted in collaboration with the Department of Botany and Zoology of Rayagada Autonomous College, for training students on basic skills of groundwater data collection and assistance in field studies, as well as to bring awareness on various water issues.

Infrastructure and Learning Resources

Criterion IV: Infrastructure and Learning Resources

The college has adequate infrastructural facilities for facilitating unhindered prosecution of teaching and learning.

Following accreditation, the institution has geared up itself to expand the residential facilities for men and women under the disadvantaged categories adding three hostels at a cost of Rs 1,50,00,000/- each extension wing is furnished with a room of its own.

LAN and internet facilities and Air Conditioners have been provided to the department of science, IT, Economics and Mathematics. IT has been introduced for the Rayagada Junior College as a preliminary step towards a futuristic plan.

To give a boost to the infrastructural facility and human resources the faculty have been appointed in the department of English, Political Science, Zoology, Mathematics and Commerce, Geography, Education, IRPM, History, IT, Sociology, Economics and Post Graduate Programme in Life Sciences.

We have two smart class rooms, language lab almost all the departments possess LCD projectors to deliver classes. Our institution invites teams of audit personnel as provided by the state government of Odisha to evaluate our accounts year-wise regularly. Our library possesses a good number of books to cater the needs of science arts and commerce students of UG and PG courses. Our institution also extends wi-fi facility to the students and staff members.

Student Support and Progression

Criterion V: Student Support and Progression

Most of the needy and meritorious students of this college are getting financial supports in form of scholarship from the Government of Odisha. The Medhabruti Scholarship is for all students of +2, +3 and P.G. whereas Post Matric Scholarship is exclusively for SC, ST and OBC classes. Students are regularly availing scholarship from the District Labour office on the basis of annual income of their parents and few students are also getting benefits from the private agency J. K. Paper Ltd., Rayagada.

Different skill enhancement programmes are conducted to develop the student's skill in the field of leadership, employability, adaptability, inter-intrapersonal skills, etc. Women's Cell has organised a workshop and imparted training to girl students focusing on soft skills development. Students are also participating in departmental seminars, exhibitions, business idea contests, awareness rallies, orientation programmes and camps which are enhancing their language & communication skills and life skills. Different UGC and DHE sponsored programmes are also conducted for ICT development.

Career counselling & Placement cell is actively functioning to develop employability among students. The cell organizes career counselling programmes, inviting nearby industrial houses like J.K Paper Ltd. and Vedanta Alumina, for campus recruitment. Our students are also actively participating in off-campus drives for various companies like INFOSYS, WIPRO, in collaboration with institutions like MITS, Rayagada, Centurion University, Bhubaneswar, etc.

Along with a focus on higher education, students of this institution are participating in various cultural & sports

events at the college level as well as other higher levels and received accolade.

This institution is following the Governments anti-ragging guidelines and also implemented additional regulations to curb the ragging activities in college premises and hostels.

A web portal has been activated to connect with the alumni and receive their valuable suggestions and feedback for the development of the institutions. Some of the alumni have supported the institution financially and also by providing job opportunities to students.

Governance, Leadership and Management

Criterion VI: Governance, Leadership and Management

The Governing Body of the college plays a significant role in the process of planning, monitoring and evaluation with regard to the governance and administration of the college. Perfect coordination between the Principal, Governing Body and the staff in executing the institution. Effective management is carried out by different committees working under the guidance of the principal.

The IQAC works sincerely to enhance the institutional quality and makes the management participatory and constructive.

The Administrative Bursar, Academic Bursar and the Accounts Bursar play a pivotal role in the effective transaction of business in their respective domains.

Examinations, Result Publications and students fees collection are also operated through automation process. The process of maintaining account transactions are done through the CAPA (College Accounting Procedure Automation) an online application developed by the Higher Education Department. Partially, the College Library also came in to the fold of automation.

The institution inculcated rainwater harvesting with proper planning and management. Special provisions like wheelchairs, toilets and ramps are constructed to facilitate the disabled. A seminar on "cyber crimes" was organised to develop awareness by inviting judges, advocate and police personnel. College observes Voter's Day, Constitution Day and Mock Parliament sensitize students and employees regarding constitutional obligations. Institution prioritise entrepreneurship and societal services among the students and volunteers of NCC and YRC.

Institutional Values and Best Practices

Criterion VII: Innovation and Best Practices

The institution is aware and works tirelessly for creating an inclusive environment portraying equality on basis of gender, culture, caste, economy and language by organising awareness programs, workshops and through continuous and vigilant counselling.

The institution's commitment towards solid waste management, water conservation and green campus depicts its responsibility towards environmental concerns. Necessary steps are taken by the institution within its

economic capacity to fulfil the above requirements.

The college provides utmost care to its Divyangjan students, though it lacks a lift facility, it ensures to arrange classes for them where there is a ramp.

The college inculcates social and moral values among its students by observing national and international commemorative days and educating the students about their constitutional values, rights and obligations.

Taking the current unemployment scenario into consideration, the institution took the immediate initiative by creating an entrepreneurship cell for job creation. The college has an exemplary NCC wing with its officer and cadets toiling from dawn till dusk, winning awards, participating in national camps and helping the district administration whenever necessary.

The college gives back to society through its service wings of NSS and YRC. And through programs like Self Defence and Yoga, it enriches students' potentiality. Apart from its regular outreach, the students and staff of the college have unitedly participated in the outbreak of any natural calamities and disasters.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAYAGADA AUTONOMOUS COLLEGE RAYAGADA
Address	Indira Nagar Rayagada
City	RAYAGADA
State	Orissa
Pin	765001
Website	www.rayagadacollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	V R Ratnasri	06856-222130	8249381339	06856-222140	rayagadacollege@gmail.com
IQAC / CIQA coordinator	A K Mishra	06856-222440	9437746788	06856-222150	rayagadacollege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	04-07-1966

Date of grant of 'Autonomy' to the College by UGC		23-03-2006		
University to which the college is affiliated				
State	University name	Document		
Orissa	Berhampur University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	03-01-2011	View Document		
12B of UGC	03-01-2011	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Indira Nagar Rayagada	Urban	4.08	6093.88

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	PLUS TWO OR EQUIVALENT	English	32	29
UG	BA,Odia	36	PLUS TWO ARTS OR EQUIVALENT	Oriya	32	30
UG	BA,Hindi	36	PLUS TWO ARTS OR EQUIVALENT	Hindi	8	8
UG	BA,Telugu	36	PLUS TWO ARTS OR EQUIVALENT	Telugu	8	1
UG	BA,Economics	36	PLUS TWO ARTS OR EQUIVALENT	English	64	64
UG	BA,History	36	PLUS TWO ARTS OR EQUIVALENT	English	40	39
UG	BA,Polsc	36	PLUS TWO ARTS OR EQUIVALENT	English	56	52
UG	BA,Geography	36	PLUS TWO ARTS OR EQUIVALENT	English	16	15
UG	BA,Education	36	PLUS TWO ARTS OR EQUIVALENT	English	16	15
UG	BA,Bjmc	36	PLUS TWO	English	16	14

			ARTS OR EQUIVALENT			
UG	BA,Irpm	36	PLUS TWO ARTS EQUIVALENT	English	16	5
UG	BA,Sociology	36	PLUS TWO ARTS OR EQUIVALENT	English	16	15
UG	BCom,Commerce	36	PLUS TWO COMMERCE OR EQUIVALENT	English	320	266
UG	BSc,Botany	36	PLUS TWO SCIENCE OR EQUIVALENT	English	48	44
UG	BSc,Chemistry	36	PLUS TWO SCIENCE OR EQUIVALENT	English	72	72
UG	BSc,Zoology	36	PLUS TWO SCIENCE OR EQUIVALENT	English	48	43
UG	BSc,Physics	36	PLUS TWO SCIENCE OR EQUIVALENT	English	56	56
UG	BSc,Mathematics	36	PLUS TWO SCIENCE OR EQUIVALENT	English	64	62
UG	BSc,It	36	PLUS TWO SCIENCE IN ITOR EQUIVALENT	English	32	32
PG	MA,Pg English	24	PLUS THREE ARTS IN	English	16	12

			ENGLISH OR EQUIV ALENT			
PG	MA,Pg Economics	24	PLUS THREE ARTS HONOURS IN ECONO MICSOR E QUIVALEN T	English	16	15
PG	MA,Pg History	24	PLUS THREE ARTS	English	32	19
PG	MA,Pg Political Science	24	PLUS THREE ARTS HONOURS IN POLITICAL SCIENCE	English	32	32
PG	MCom,Pg Commerce	24	PLUS THREE IN COMMERC E OR EQUI VALENT	English	32	32
PG	MSc,Pg Physics	24	PLUS THREE IN PHYSICS	English	24	24
PG	MSc,Pg Life Sciences	24	PLUS THREE IN BOTANY OR ZOOLOGY HONOURS	English	24	24
PG	MSc,Pg Chemistry	24	PLUS THREE HONOURS IN CHEMISTR Y	English	24	24
PG	MSc,Pg Mathematics	24	PLUS THREE	English	8	8

		HONOURS IN MATHE MATICS	
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Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				15				31			
Recruited	0	0	0	0	11	4	0	15	19	7	0	26
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	6	8	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	17	3	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	6	3	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	1	0	0	0	0	0	1
Ph.D.	0	0	0	2	1	0	6	2	0	11
M.Phil.	0	0	0	3	1	0	10	5	0	19
PG	0	0	0	5	2	0	9	8	0	24

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		12	8	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	76	0	0	0	76
	Female	128	0	0	0	128
	Others	0	0	0	0	0
UG	Male	643	0	0	0	643
	Female	405	0	0	0	405
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	164	187	163	165
	Female	66	74	67	80
	Others	0	0	0	0
ST	Male	202	210	218	225
	Female	74	87	97	80
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	301	197	201	250
	Female	331	195	176	207
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1138	950	922	1007

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Bjmc	View Document
Botany	View Document
Chemistry	View Document
Commerce	View Document
Economics	View Document
Education	View Document
English	View Document
Geography	View Document
Hindi	View Document
History	View Document
Irpm	View Document
It	View Document
Mathematics	View Document
Odia	View Document
Pg Chemistry	View Document
Pg Commerce	View Document
Pg Economics	View Document
Pg English	View Document
Pg History	View Document
Pg Life Sciences	View Document
Pg Mathematics	View Document
Pg Physics	View Document
Pg Political Science	View Document
Physics	View Document
Polsc	View Document
Sociology	View Document
Telugu	View Document
Zoology	View Document

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	19	19	19
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of departments offering academic programmes

Response: 28

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2912	2834	2758	2590	2326
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
773	918	766	718	548
File Description		Document		
Institutional data in prescribed format		View Document		

2.3**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
773	805	918	718	548
File Description			Document	
Institutional data in prescribed format			View Document	

2.4**Number of revaluation applications year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	03	13	1	1

3 Teachers**3.1****Number of courses in all programs year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
340	340	312	295	295
File Description			Document	
Institutional data in prescribed format			View Document	

3.2**Number of full time teachers year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
46	46	44	46	28
File Description			Document	
Institutional data in prescribed format			View Document	

3.3

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
46	46	46	46	46
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Number of eligible applications received for admissions to all the programs year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4741	4566	3945	3503	3001
File Description		Document		
Institutional data in prescribed format		View Document		

4.2**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
523	526	447	474	531
File Description		Document		
Institutional data in prescribed format		View Document		

4.3**Total number of classrooms and seminar halls****Response: 5****4.4****Total number of computers in the campus for academic purpose****Response: 1**

4.5

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
237	120	59	53	120

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

Response:

The college has started following the CBCS syllabus for all the departments of Arts, Science and Commerce stream from the academic session 2015-2016 onwards. Taking the perspective of globalization and contemporary concerns into consideration, the institution has inculcated modifications in the syllabus. Till 2018-19, the institution had followed the syllabus of Berhampur University with the autonomy of 20% modifications. The modification implemented in the syllabus focuses primarily on the regional and cultural outset of southern Odisha. From 2019-20 onwards, the college follows the model syllabus prescribed by the DHE, Government of Odisha.

However, each PG Department has planned its own syllabus equipped with output-based contents considering the employability and skill development of the learners. The Boards of Studies of every department and the Academic Council of the College review and revise the curriculum in accordance with the norms. Experts from reputed institutions and universities are nominated as members of the Board of Studies and from the fields of medicine, law, education, industry are nominated as members of the Academic Council.

Keeping the demands of employment and skill enhancement into concern, the institution has introduced various new UG courses like Information Technology, Journalism & Mass Communication, IR & PM in the year 2018, also nine PG courses have been introduced in the college in 2018 for imparting higher education as well as generating employability.

The college makes the optimum use of its resources like language laboratory, smart class, student participation in programs like youth parliament, awareness campaigns conducted by NCC, NSS and YRC to achieve the objectives regarding local, national, regional and global development. Departmental seminar on recent developments and other Co-curricular activities are organized on regular basis to boost students.

Environmental Studies has been introduced as a compulsory paper in all streams to create awareness on environmental issues. Courses on "Communicative English" & "Quantitative and Logical Thinking" have been kept as compulsory paper to enhance the skills of students for competitive examinations. Topics like income tax and GST has been incorporated and modified in due course of time. Courses on foreign policy, human rights, women empowerment and Dalits have been implemented in the syllabus of political science.

File Description	Document
Any additional information	View Document

1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.	
Response: 100	
1.1.2.1 Number of all Programmes offered by the institution during the last five years.	
Response: 28	
1.1.2.2 How many Programmes were revised out of total number of Programmes offered during the last five years	
Response: 28	
File Description	Document
Details of program syllabus revision in last 5 years(Data Template)	View Document
Link for Additional Information	View Document

1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years				
Response: 58.02				
1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..				
2019-20	2018-19	2017-18	2016-17	2015-16
18	18	7	7	7
File Description		Document		
Programme / Curriculum/ Syllabus of the courses		View Document		
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)		View Document		
Link for Additional Information		View Document		

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.
--

Response: 42.94

1.2.1.1 How many new courses are introduced within the last five years

Response: 146

1.2.1.2 **Number of courses offered by the institution across all programmes during the last five years.**

Response: 340

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional Information	View Document

1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).

Response: 100

1.2.2.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 28

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional Information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institute integrates and ensures ample importance in the curriculum for crosscutting issues of Gender, Environment and Sustainability, Human Values and Professional Ethics. Gender equality and environmental sustainability are relevant in today's dynamic work environment, thus such issues take a considerable position in our curriculum. Professional Ethics helps to instil morally strong corporate citizens and is imbibed in different types of courses offered in our curriculum.

Human values and Gender Equality:

The following courses help the institution to create strong individuals with human values and promote

gender equality:

M.A. Political Science: PSC-CC-203 (Unit-3), PSC-CC-204 (Unit-3), PSC-CC-403, PSC-CC-404

B.A Political Science: DSE-I, GE-I, DSE-4.

M.A. Economics: ECO-CC-105, ECO-CC-105.3, ECO-CC- 405.1, 405.2, 405.4

B.A. Economics: Core - XI, Core- XII, Core- XIII, Core- XIV, and G.E.

B.A. Sociology: Core-VII (Sociology of Gender)

B.A. IRPM: Core-V (Human Resource and Management)

M.Com.: MCO-CC-101

B.Com: Core-VII (Human Resource and Management), Core-VI, Core- XIII (Corporate Social Responsibility).

The institute in all its academic and ongoing academic activities practices equal participation of boys and girls for sensitizing the gender equality among the students. A number of activities comprising Human Values have been conducted ranging from organizing blood donation camps, health check-up camps, Distribution of Sanitary Napkins (On Govt. of Odisha scheme), Distribution of masks and essential goods, donations by the college staff members on Chief Minister's Relief Fund for COVID-19.

Professional Ethics:

In order to nurture the best ethical practices among the students, several courses have been included in the curriculum. These serve as guiding light for an individual's successful professional life, courses focusing on these issues in the curriculum are Business Ethics & Corporate Social Responsibility, Organisational Behaviour, and Organisational Development etc. Further, a workshop on Capacity Building for teaching and non-teaching staff has been organized on a periodical basis to enhance personal as well as professional growth.

Environment and Sustainability:

Environmental Studies course creates public awareness about the natural resources, both renewable and non-renewable, ecosystem biodiversity and its conservation, environmental pollution, solid waste management, social issues related to the environment and impact of population growth on the environment. Our institute tries to inculcate the habit of responsible interaction with the environment to preserve natural resources. Following courses helps us to infuse the environment and sustainability among students:

M.Sc. Life Sciences (Plant Science): ML-CC- 201, Unit-III, ML-CC- 403, (Unit- II & III)

B.Sc. Botany: Core -9 and DSE-2.

M.Sc.Life Sciences (Animal Science): MLZ-CC-403

B.Sc. Zoology: DSE-III

B.Sc. Physics: DSE-III

M.Sc. Chemistry: CHE-CC-104 and CHE-CC-404.

AECC-1, Environmental Studies applicable for Arts, Science and Commerce stream in U.G.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	View Document

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

Response: 0

1.3.2.1 How many new value-added courses are added within the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of value added courses (Data Template)	View Document
Brochure or any other document relating to value added courses	View Document
Any additional information	View Document

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

Response: 0

1.3.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of students enrolled	View Document

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

Response: 0

1.3.4.1 Number of students undertaking field projects / internships / student projects

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	View Document

1.4 Feedback System

1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni

Response: E. None of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 The feedback system of the Institution comprises of the following :

Response: E. Feedback not obtained

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 90.8

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1048	1138	950	922	1007

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1168	1232	1032	1056	1088

File Description

Institutional data in prescribed format (Data Template)

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 85.46

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
455	458	391	410	421

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The advanced learners are provided with web links, PDFs, reference books for further studies. They are also encouraged to explore the library books. The slow learners are also equally taken care of by the concern departments. They are encouraged in the class to learn and ask questions in the class. Doubt clearing classes are being arranged. Previous year question papers are also discussed. The institution assesses the learning levels of the students and organizes special programs for advanced learners and slow learners.

Our College organizes Orientation programmes for Freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate a positive attitude and competitive spirit.

The Department of IT is conducting Bridge classes in two areas - Basics of Computers and Advances in Computer Science. The Department of English organizes Orientation / Bridge class in Basic English Grammar to enable tribal and odia-medium students to cope with the course.

Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. It helps struggling learners to improve subject knowledge and helps them catch up with their peers. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding Provision along with simple and standard lecture notes/course materials.

Language Lab is there for Skill Development Programs like Communicative English, Aptitude and Placement. The students are shown broadcasts and live seminars in the language lab too.

Catering to the needs of students' learning levels, the college organizes various programs like Seminars, workshop, Elocution, Debate, Essay and Quiz competitions from time to time where the advanced learners are expected to explore the opportunities. Through the college magazine also such students express themselves. The meritorious students are provided Laptops to develop their learning abilities.

Student Seminars on contemporary topics to enable them for placement Research Scholars are encouraged to conduct seminars and workshops for the final year UG and PG Students. Advanced Learners are provided coaching classes for competitive exams. Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/Inter-Collegiate Competitions organized by other colleges. Students representing the college in various inter-collegiate meets are provided with the benefit of retest. Participation by the students in the in-house competitions such as Debate, Elocution, Group Discussion, Problem Solving – Decision-Making Exercises and Quiz Programmes are also encouraged. For instance, Our students participated in a state-level Quiz completion held at Bhubaneswar by *Orissa Post English Daily Newspaper*. Besides, students were selected to represent the state in the National Youth Parliament held in New Delhi. Aspiring students are motivated to participate in extra-curricular activities, science exhibitions and cultural competitions. The academic achievements of the students are extremely motivated and highly praised by the College.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 53:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our college conducts Role Plays, Team works, Debates, Group Discussion, Seminar, Quizzes and Case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit and guest lectures.

Experimental Learning

Department of Commerce and Chemistry organise the industrial visits for students to provide an insight regarding the internal working of companies and to learn a practical perspective of the workplaces. The district has a good number of industries like J. K. Paper Mill, IMFA Therubali, etc.

At UG and PG Final year, project work/internships are conferred to students. The faculty identifies and proposes academically significant Field visits and Surveys. Students are encouraged to participate in competitions at national, state and district levels.

Guest lectures by eminent experts from industry and academics across national and international levels are organised to supplement the teaching process and provide experiential learning.

Participatory Learning

Teamwork: The activities and Camp of NSS, YRS, NCC and Women Cell conduct programmes such as institutional social responsibility Village Adoption and Tree Plantation, FIT India Movement, Swatch Bharat, Gender Sensitization, Yoga classes, Skill Development programme etc helps the students.

Practical and workshops in all individual and group work under the guidance of teachers are also conducted.

Debates are followed in several disciplines where students need to come with different opinions, views, outlooks and thought processes. Students are encouraged to participate from district, state and national levels.

The college celebrates and conducts seminars, film exhibition, discussions, and competitions for students National Science Day, National Mathematics Day, World AIDS Day, International Women's Day etc. The department of Political Science organized a National Seminar titled "Politics, Development and

Marginalised Groups in Odisha, with the Indian Council of Social Science Research (ICSSR), on 25th and 26th June 2019. The department of Life Sciences and Chemistry organized a National Seminar titled “Eco-friendly Approaches to Control Bio-hazards”, with Botanical Survey of India, and Centurion University of Technology, on 22 - 23 June 2019.

Study Centres of both Indira Gandhi National Open University (IGNOU) and Odisha State Open University inside the campus of Rayagada Autonomous College offers different diploma for students.

Problem-solving Methodology

The case study method is adopted in the teaching-learning process to make the students have logical thinking and practical knowledge. It is commonly adopted in science, management studies, IT, self-financing programmes.

Questions in the examination are based on analysis and reasoning.

Our college follows the discussions methods in soft skills, managerial communications, business adoptions, human rights, environmental concern, gender sensitization etc. as it makes the students think wide and participates in coming up with opinions.

As a nodal college of Rayagada district, our college conducts several Quizzes at the district level competitions like ‘Chaiti’, the district cultural festival sponsored by District Administration.

Research activities are conducted in Departments under the guidance of faculties where the students get knowledge about emerging areas. A special paper on Research Methodology in PG curriculum of Social Science departments including Commerce discipline helps the students.

File Description	Document
Link for Additional Information	View Document

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Response:

Rayagada Autonomous College encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. Information & Communications Technology (ICT) enabled teaching methodologies are used by the faculty members of the college in classrooms. Most of the teachers in our college use ICT tools and resources available on its campus. They used LCD Projectors, Video Conferencing, MOOCS and e-learning technology in the classroom.

Every Department of the college is provided with a projector and a desktop computer and Laptop. Free laptops are provided to the meritorious students by the Odisha govt to develop their learning abilities. Powerpoint presentation, playing downloaded videos related to the topic, diagrams, flowcharts, etc., are done. There are two Smart classrooms in the college with a sound system, interactive and smart

whiteboard, video conferencing. Teachers across the departments are using it and entering details in a Log-Book kept in the Smart Classroom. Most of the departments conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students in each semester. The seminar hall is equipped with multimedia facilities using ICT tools. Live video conferencing programmes like “Youth Parliament”, “Pariksha pe Charcha”, “Kehlo India” etc., sponsored and instructed by the government of India are conducted in a seminar hall using ICT facilities.

The college uses “SAMS LAB” a comprehensive tool for faculty, students and administrators to overcome the challenges in the process of college admissions and post-admission. The entire college admission process is online with the tool starting from Application, Selection, and Intimation & Admissions. The tool is an online platform that is meant to manage the entire gambit of CBCS – from registration of course, and conversion of marks to grades, declaration of results etc.

The college took initiative to register in the N-LIST of INFLIBNET which is an initiative by MHRD wherein various colleges can have access to e-Journals and e-Books from reputed publishers. One can have access to research contents from journals like the American Institute of Physics, Oxford University Press, Royal Society of Chemistry and Cambridge University Press, E-Books from Springer, Taylor Francis, Cambridge Books online, etc.

This program is truly beneficial for our college accessing many benefits from this:

With the introduction of PG courses, it became very essential for the college to at least have access to some research journals in various fields. With this, we will have some basic research infrastructure in our college and all can have some basic access to scholarly contents.

For books not available in the library, the students browse for e-contents/e-Books from these sources and read from them. With annual membership fees of around Rs. 5900 (Rs. 35,400 for Non aided colleges), we have access to scholarly contents. The college invites suggestions from faculty members and other alumni for which will be beneficial for our college.

N-LIST homepage: <https://nlist.inflibnet.ac.in/index.php>

File Description	Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 54:1

2.3.3.1 Number of mentors

Response: 54

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	View Document

2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution**Response:**

The college adheres to the academic calendar framed on its own for the conduct of the internal evaluation system. The academic calendar includes the dates of commencement and completion of syllabus, schedules of mid-term and End-term Assessment Examination. It specifies the tentative dates of the term-end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in the academic calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the HE Department. The schedule of all examinations is notified in a robust way fixed by the Controller of Examinations of the college by displaying the same in the notice board for students. As and when required, necessary changes are made in the schedule and circulated well among the students. Regular conduct of class and completion of the syllabus have been the two among many best practices of the college.

At the beginning of each odd semester, the teachers are supplied with Lesson Plan & Progress Register to record their Teaching Plan and Progress. These record of plan and progress are checked by the concerned Head of the Department, are then signed by the Academic Bursar and counter-signed by the Principal on a monthly basis.

Working days as provided by the HE Department, are 240 days and out of which 180 days are reserved for teaching, and the rest of the days are reserved for curricular and extra-curricular activities. The Calendar clearly shows the number of days reserved for various exams to be conducted. Practical examination, Viva-voce exam, assignment, Project, Seminar, Group discussion to be conducted by the teachers, are indicated in the academic calendar.

The NCC, YRC and NSS units of the college have also their own annual calendar and plan of action where celebration of various national and international important days like Republic Day, National Science Day, National Sports Day, International Women's Day, Utkal Diwas, Red Cross Foundation Day, International Day of Yoga, Independence Day, National Integration Day, World AIDS day, etc. are celebrated by the students and staff members of the college. Besides that, plantation, Blood Donation and various social activities are being conducted by the YRC, NSS and NCC of the college. During disaster, the volunteers from YRC, NCC and NSS take part in the activities like distribution of relief, evacuating the victims of the accidents, etc.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 97.83	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 19.22				
2.4.2.1 Number of full time teachers with <i>Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.</i> year wise during the last five years				
2019-20	2018-19	2017-18	2016-17	2015-16
10	08	08	09	07
File Description	Document			
Institutional data in prescribed format (Data Template)	View Document			
Link for Additional Information	View Document			

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 8	
2.4.3.1 Total experience of full-time teachers	
Response: 368	

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Response: 75.8

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
70	87	82	70	70

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Link for Additional Information	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0.67

2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	13	0	0

File Description	Document
Number of complaints and total number of students appeared year wise	View Document

2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

Response:

The examination system is the key distinguishing feature of an autonomous college in Odisha. An autonomous college takes the entire responsibility of preparation and approval of the courses of studies for regular as well as self-financing component run by the College by its Board of Studies and Academic Council. The assessment system falls entirely on the concerned Principal assisted with the Controller of Examinations and an Examination Committee. The advent of technology and easy access to information through it demanded a change in the conventional system of communication and transfer of data. To simplify things the reforms and integrations are adopted without hesitancy and delay by the college in the system of deliverance.

Examination Procedure:

With the implementation of CBCS pattern syllabus exclusively to all the stream/honours and with a total of nearly 900 outgoing students every session, Rayagada Autonomous College has realized the necessity of automation service in the examination system. Subsequently, the institution has implemented the automation of examinations in the year 2017 as a part of IQAC resolution.

With the process of tender flotation and selection, the institution has signed an MOU with TeamIn Technologies Pvt. Ltd., Berhampur for three years and subsequently extended further with satisfactory service from the service provider.

Presently the following steps are done with the automation service:

1. Coding of answer scripts with 9 digit code unique (non-repeatable) number
2. Generation of Dispatch Slip
3. Generation of Mark Foil
4. Generation of Tabulation Registers
5. Publication of online result
6. Generation of Semester Mark sheet and Provisional Certificate with QR Code

Filling up of forms by the students is the only manual work; apart from that, the whole process is IT integrated. The generation of Admit card/ Hall ticket is done once for all the rest of the semesters and supplied to the students. In the process, it is very convenient for the students as well as the personnel involved in the system of writing and distribution of Hall Tickets before the commencement of each Mid-term and End-Term examination.

The generation of Memo form by the Examination Section, which details about the paper, Absentees and other issues, is done using special software of the Controller of Exams. By the adoption of this measure, the work has become error-free and less time-consuming.

The coding and decoding of answer papers with 9 digit code unique (non-repeatable) number, to maintain confidentiality, is done using software hired by the Controller of Exams (CoE). The manual work is replaced and using a printer, the answer scripts of the students are decoded and after evaluation, the same are decoded for further process.

The dispatch slip is generated with the automation software which details the number of scripts in a certain pocket, subject, paper, and code-related information for the examiner. This is like a cover letter to the examiner.

The mark foil of each paper is also generated through the software in a very error-free manner. The code of each answer script is reflected in the mark foil which is later on decoded to the exam roll number for further process.

The tabulation register is generated through the system which is a consolidated sheet of each student's performance across all the assessments including the internal, term-end, assignments and project works if any.

The publication of result is notified on the college website as well as on the physical notice board of the college. A link is given on the website prominently scrolling and highlighted. Students get their result sheets/ mark sheets by using their IDs and Password. They can surf it from anywhere and for as many times they want using their personal devices or from any cyber café. Moreover, the office of the CoE uses to send SMS to the registered students regarding their publication of result and other announcements. Using the automation service college has published the results of three out-going batches (2015-18, 2016-19, and 2017-20) of UG and one batch (2018-20) of PG.

As the whole process has undergone through the tabulation register of the software, the generation of Semester Mark sheet and Provisional Certificate becomes very easy and error-free. For verification of its authenticity, a QR code is printed on the mark sheet.

There is digital locker system adopted by the Controller of Exams where students can preserve their original and authenticated degree documents for its use in all official purposes without submitting or carrying the hard copy of the certificates.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

This college is affiliated to Berhampur University. In strict compliance with the objectives of Outcome-Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all teachers and the stakeholders. After attainment of consensus, the same is widely propagated and publicized through various means such as display and/or communication specified hereunder: website, curriculum /regulations books, classrooms, Department notice boards, laboratories, student induction

programs, meetings/ interactions with employers, Parents-Teachers Meet, Faculty meetings in Staff of Council, alumni meetings, professional body meetings, and library

The Programme and Course Outcomes are stated on the University website from which the teachers and the students get to know about it. The Board of Studies had the authority to make changes up to twenty percent of the syllabus meeting the local need. But the state govt. has introduced a model state syllabus from 2019-20 sessions for all colleges and universities. The teachers of concerned departments make students aware of the course outcomes and emphasize the need to attain the outcomes during the induction (Fresher's Meet) of the students. While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

Each Programme has specific objectives and largely the design of the courses make certain a diverse set of skills and competence that the students adapting from the college should gain at the end of the session. A number of chief attainments that are looking ahead to students are knowledge, skill development, effective communication skills, creative thinking, discipline, inculcation of moral and ethical values (e.g gender sensitivity and environment concerns etc), ability to work in teams, and critical thinking. The self-financing UG courses (like IT, Sociology, IRPM, Geography, Journalism and Mass Communication) and PG courses in Life Sciences, Chemistry, Physics and Mathematics in Science stream; Commerce, and Political Science, History, Economics and English in Arts Stream from the academic sessions 2018-19 with a purpose to encourage students from the remote areas of Rayagada district pursuing higher studies. In fact, many students who do not pursue further studies and deprived to continue higher studies at the PG level due to the remote location and poor financial conditions of Tribal dominated region of the Rayagada district. So the institution made an attempt to launch some employment generated courses and higher studies programmes in this nodal college of the district.

The Programmes are designed in a manner that the students learn the importance of co-operative living and the sensitivity of togetherness. The course outcomes are prefaced to each syllabus and shared with students and teachers. All the courses/programmes offered by the institution emphasize academic quality. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment/entrepreneurship and preparedness for competitive examinations.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The program outcomes are specific enough to explain how those broad expectations are accomplished within a given program, and course outcomes will specify what expectations an instructor has for the course, which are related to one or more program outcomes. Course Outcomes

are statements of overview that describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge, and behaviour that students obtain in their graduation through the course

-
- The POs and PSOs are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. The process of course outcome assessment by the direct method is based on mid examinations and semester-end examination. Each question in mid/semester end/assignments is tagged to the corresponding CO and the overall attainment of that CO is based on the average mark set as target for final attainment.
-
- Mid Examinations are conducted twice a semester and each of them covers the evaluation of all the relevant COs attainment.
- Semester End Examination is descriptive, and a metric for assessing whether the entire COs are attained.
- Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are drawn to specific problems on central Examination, internal exams and project assignment. Assignments are given at the end of each module. The assignments are provided to students, such that students will refer to the textbooks and good reference books and articles in journals to find out the answers and understand the expected objective of the given problem.
- The indirect assessment is done through the course end survey.
- Rubrics are formulated for the assessment of Laboratory, Projects, Seminar and Internship courses.
- The employability of the students in terms of placement in both private and public sectors has been recorded by the Career Counseling and Placement Cell of the college. Enthusiast students in huge number had been participating in the Business Idea symposium, Entrepreneur programmes which have been organized by the college and other business firms of the locality. These are adequately satisfying their expectation or not. Enrollment of students in higher studies in the prestigious universities of the country and others speaks about the attainment of programme and course outcomes.

File Description	Document
Link for Additional Information	View Document

2.6.3 Pass Percentage of students(Data for the latest completed academic year)

Response: 70.89

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 548

2.6.3.2 Total number of final year students who appeared for the examination conducted by the Institution.

Response: 773

File Description	Document
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1 Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.18</p>	
File Description	Document
Upload database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

The college encourages the faculty members to apply for research projects from UGC or any other agencies. The college facilitates the selected researchers by providing laboratory facilities, Library access and fundings. The college allows the researchers leave if and when they need to go for data/samples collection. The college has granted leave for faculty members who were selected in the Faculty Improvement program for pursuing M.Phil. The college also provides study leaves to faculty who are selected to pursue their doctorate with due government norms. The faculty members are encouraged to get registered as guide-teachers under Berhampur University. The college celebrates research achievements and other academic awards to inspire the staff.

3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of teachers receiving grant and details of grant received

[View Document](#)

3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.85

3.2.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	.85	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by government and non-government	View Document

3.2.2 Percentage of teachers having research projects during the last five years

Response: 0.44

3.2.2.1 Number of teachers having research projects during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Any additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 0

3.2.3.1 Number of teachers recognized as research guides

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	View Document

3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

Response: 1.54

3.2.4.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

3.2.4.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	13	13	13

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.

Response:**Innovation Ecosystem**

The National Seminar on “Eco-friendly Approaches to Control Biohazards” was organized on the 22nd and 23rd of June, 2019 under the aegis of PG Department of Chemistry and PG Department of Life Sciences of Rayagada Autonomous College, Rayagada in association with Centurion University of Technology & Management, Odisha. The seminar was sponsored by the Botanical Survey of India, Kolkata, Govt. of India in collaboration with JK Papers Ltd, JK Pur and Utkal Alumina International Ltd. The diverse topics in the seminar were biohazards, Medical Biotechnology, Green Chemistry, Waste Management & issues on Biodiversity. The purpose of the seminar was to discuss the comprehensive knowledge of the various natural and anthropogenic sources of toxic environmental pollutants. It aimed to analyse biodegradation and bioremediation approaches for the management and clean-up of polluted environments for sustainable development. In the seminar, the resource persons elaborated on the emerging and environmentally friendly approaches and their sustainable by-products. These were:

- 1.Environmental mercury from an industrial source, its accumulation in plants and possible reclamation by natural methods - a critical study
- 2.Plant Taxonomic Research In India: Challenges And Prospects
- 3.Cell division in bacteria, a targeting for novel antibacterial drug development
- 4.Photodegradation of pesticides
- 5.Bioethics: advancement in biotechnological applications and their concerns
- 6.Diversity Analysis in Ginger Lily (*Hedychium coronarium*) Populations using Morphological, Phytochemical and Molecular Markers
- 7.Sustainable chemistry to control bio-hazards

The tier-III training programme of Central Ground Water Board, Government of India was organised by the Department of Botany and Zoology of Rayagada Autonomous College. Around 125 students were registered in this programme on January 25th, 2020 in order to train students on basic skills of groundwater data collection and assistance in field studies, as well to bring awareness on various water issues in the general public and the farmers. The programme discussed various monitoring assessment goals like determination of natural freshwater qualities in the absence of significant direct human impact, determination of long term trends in the levels of critical water quality indicators in freshwater resources and determination of the fluxes of organic matter, suspended solids, nutrients, toxic chemicals and other pollutants from major river basins to the seawater/coastal water interfaces etc.

The National Service Scheme (NSS) unit of Rayagada Autonomous College, Rayagada has taken innovative efforts for **tree plantation drive** inside the college campus on 16.02.20, 18.01.17. In such innovative programmes, college students were connected with sapling plantation and awareness programmes were conducted to encourage the young generation and college students to protect the environment green, clean, safe and healthy. In addition, programmes such as **(a) Swacha Bharat Mission on 14.08.19, 08.07.18, 20.08.17, 05.03.17;** **(b) sanitation /college campus cleaning on 36.06.15;** **(c) Environment Protection Week Observation on 15.01.15** were conducted these multi-faceted innovative measures in order to generate awareness among students and to participate them for building a sustainable ecosystem.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

Response: 3

3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.4 Research Publications and Awards

3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

Response: E. None of the above

3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years

Response: 0

3.4.2.1 How many Ph.Ds are registered within last 5 years

3.4.2.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the

last five years**Response:** 0.13**3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	02	01	01	01

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years****Response:** 0.02**3.4.4.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	01	00

File Description**Document**

List books and chapters in edited volumes / books published

[View Document](#)

Any additional information

[View Document](#)**3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed****Response:** 1.4

File Description	Document
Bibliometrics of the publications during the last five years	View Document
Any additional information	View Document

3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 1

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document

3.5 Consultancy

3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).

Response: 0

3.5.1.1 Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	View Document

3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).

Response: 0

3.5.2.1 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of facilities and staff available for undertaking consultancy	View Document

3.6 Extension Activities

3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years

Response:

The volunteers of YRC of Rayagada Autonomous College has involved in the rescue and relief operation of Hirakud Express train accident near Rayagada in 2017. Apart from these facts, the NSS division was associated with disaster preparedness programmes. It is important to point out here while mitigating disaster situation like Flood in Rayagada district 2017 and COVID 19 pandemic in 2019, the college always stood in the rescue and relief operations during flooding situation and contributed to Rs. 109538 donations to the Chief Ministers Relief Fund. Both NSS and YRC wings are associated with the celebration of International Yoga Day since its inception with enthusiasm. The instructors taught asanas and pranayams and also explained the importance of life. Students and teachers and non-teaching staffs were participated in practising yoga with positivity and motivation to remain physically fit. The NSS wing adopted villages for pursuing sustainable development including planting trees, cleaning garbage, educating people and spreading awareness. The NSS wing celebrated National Voter Day periodically to encourage more young voters to participate in the political process in the college premise. Indian Constitution Day also celebrated every year since its announcement to commemorate the adoption of the Constitution of India. The YRC wing celebrated Kargil Vijaya Divas on the college campus to rekindle the pride and valour of our Indian soldiers in Operation Vijay during the Kargil war against the Pakistan army. The NSS of our College celebrates National Youth Day, Youth Week and Vivekananda Jagruti Divas to honour the birth anniversary of Swami Vivekananda.

The NSS and YRC wings are actively participated in the Blood Donation Camps to motivate students and college faculties to donate blood and social works. Both these wings of Rayagada College are involved in *Swachh Bharat Abhiyan awareness and cleaning programmes* to solve the problems of sanitation and waste management by ensuring hygiene across the localities. The NSS wing conducted Road Safety Awareness programme to spread awareness to drive safely in order to avoid accidents and injuries. The College's NSS also organised the Vigilance Awareness Week to generate awareness in the public at large about the ill effects of corruption. The NSS wing conducted POSHAN ABHIYAN with the Government of India's flagship programme to improve nutritional outcomes for children, pregnant women and lactating mothers and to adopt National Nutrition Strategy for "Kuposhan Mukta Bharat" or malnutrition-free India. The NSS wing and women's Cell also celebrated International Women's Day and conducted seminars to commemorate women's achievements and the women's rights movement, bringing attention to issues such as gender equality, and violence against women. The college conducted World AIDS Day to raising awareness of the AIDS pandemic caused by the spread of HIV infection.

The NCC wing, Boys and Girls cadets are the greatest strength of our institution who periodically

participated in various programmes regarding army catchment, trekking, army camp, national integration camp, basic/advance leadership camp across the country like Udaypur, Darjeeling, Sikkim, Bihar, Chandigarh, Dabugarh, Kharagpur, Puri, New Delhi etc.

File Description	Document
Upload Any additional information	View Document
Paste link for additional information	View Document

3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 0

3.6.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 4

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	1

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

Response: 2.4

3.6.4.1 Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	180	121	33	0

File Description	Document
Reports of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Response: 0

3.7.1.1 Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.7.2.1 Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Even though the campus is confined to a limited area, there are 36 numbers of classrooms with a total area of 23878 sq. Ft. Six classrooms have area more than 1000 sq. Ft. . Twenty classrooms have an area between 500 to 1000 Sq. Ft. The institution has separate blocks for Arts, Science, Commerce with a sufficient number of classrooms and laboratories. The Department of Life Sciences consisting of Botany and Zoology Departments, are well equipped with sufficient space and equipment. The Physical Sciences block consist of Physics, Chemistry and Mathematics Departments have a good number of classrooms and laboratories. A separate block for the IT Department which is well equipped with an adequate number of computers to impart technical education. The Commerce Block consists of seven classrooms to accommodate the large chunk of students. The Arts Block consists of English, Economics, Geography, Political Science, History, Odia, Hindi, Education, Industrial Relations and Personnel Management, Education, Sociology and Journalism and Mass Communication Departments. These Departments are in two Blocks and have a sufficient number of classrooms. There are nine laboratories with a total area of 6276 sq. Ft. Physics, Chemistry, Botany and Zoology have two laboratories each while the IT department has one laboratory with an area of 1176 Sq.ft. To meet the increasing demands of the students the institution has an IT laboratory with 40 Desktops, one printer, one APC 10 KVA online UPS, 32 12V65AH Quanta make SMF Battery, two ACs, 20 WiFi Adapter.

A sincere endeavour is made by the institution for creating a healthy ambience for the students. The classes start from morning at 8.00 am to 5.00 p.m to avoid a clash. The institution has a prodigious mass of students (Arts=309, 319 &287 respectively for 3rd, 2nd and 1st year; Science 303, 321 & 320 respectively and Commerce 302, 326 & 266 respectively in UG and students in PG – 2nd year 205 and 1st year 190). All the classrooms are well equipped with furniture to accommodate the students. LECTERNS are there for teachers. Each department is provided with a Desktop, a laptop, Printer, Green boards. Even some departments have cameras. Besides the traditional pattern of classrooms, modern techniques of teaching two smart classrooms and communicative laboratory are available for teaching-learning of students.

The college gate, classrooms and laboratories are under CCTV surveillance and internet facilities are available. The Science and Commerce departments have sitting rooms and storage facilities. There are girls' common room and boys' common rooms having toilet and drinking water facilities. Most Blocks have toilets. The institution has ramp facilities for differently-abled students and staff. The college has a stretcher and 2 wheelchairs. There is a reading room for students with journals, magazines and newspapers.

Separate rooms are there in the institution for NSS, NCC, YRC, IGNOU and OSOU Study centres where classes pertaining to their subjects are held on Sundays. There is a post office within college premises for postal banking and despatch of answer scripts from the college and Examination Hub.

File Description	Document
Upload Any additional information	View Document

4.1.2 The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

Response:

To explore the creative talent in students we have Cultural Association, Athletic Association, Literary Association and Dramatic Association which conduct various competitions time and again. The institution has a Stage, green room for the conduct of various cultural, dramatic activities.

Since games and sports constitute an integral part of education which facilitates the holistic development of the students, we have a large playground. Each year the annual athletic meet is organized (for 3 days). The students participate in district level, inter-college as well as inter-university tournaments in Cricket, Volley Ball, Basket Ball, Foot Ball, Badminton, Kabadi, Kho ko and various athletic events. To facilitate these games and sports we have materials/equipment. The Athletic association looks into the events. In 2019-20 academic years our athlete Sri S.K.Israel was the Champion at the University level in 5000 and 10000-metre race. He participated in the Inter-University level also.

Our students perform in Seminars/ Conferences (opening song/sloka chanting), Annual Function, Sports (Inaugural and Valedictory functions) etc held in the college. There is a Cultural Association which conducts competitions on Classical dance, folk dance, other dance forms (solo as well as group), music (both instrumental and vocal), Rangoli, Bouquet making, Drawing, painting, Pot painting, Mehendi art, culinary art, etc. During the visit of the Autonomous Expert Team also our students showcased their cultural talents and entertained them.

The Dramatic Association conducts competitions like One-Act Play, Mono Action, solo action, Anchoring, etc. Literary Association conducts literary activities like poem writing, recitation, eloquence, debate, essay, quiz, etc. for the exploration of hidden qualities of the students.

Girls' Common Room, Boys' Common Room, Science Association and Commerce Association also conduct various competitions to give more opportunities to the students to exhibit their inner potentialities.

International Yoga Day is observed by inviting Yoga experts to the college who highlight the integral role of in building the wholesome personality of the students. They also make a regular practice of the same. Besides Yoga classes are organized on the roof of the Administrative building. The Girls' hostel boarders practice Yoga on Sundays on the roof of the hostel. This year 3 intern students from Dev Sanskriti Viswavidyalaya, Santikunj, Haridwar have trained the boarders on Dt.14.12.2019.

For the last three years, the institution has been observing district college-level cultural festival **Chaiti** with pomp and grandeur where students of different colleges participate in the events. It is the hub centre of most of the cultural and literary activities. The participants of this institution excel in most of the events. Our students also participate in different events at the district level every year and bring laurels to the college.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of ILMS software: Edifyin by TeamIn Technology

- Nature of automation: Partially
- Version: 3.0
- Year of automation: 2018

From the inception of Rayagada Autonomous College, the College Library is a valuable treasure of textbooks, reference books, competitive exam books, dictionaries, magazines and various journals for both teachers and students. The Library presently has 40,870 books, out of which 870 books are for students at the PG level. The Library collection also includes an annual 21 magazines, and 26 daily and weekly newspapers. It remains open on every working day from 9.30 am till 4.30 pm. Xerox facilities and a reading room are also available for the students. The library building houses a large seminar hall in which various state and national level programs like seminars, meeting, conferences, etc. are usually held.

The Library is partially automated through an Integrated Library Management System with Edifyin (version 3.0) automation software from TeamIn Technology. There is a proposal approved by the college to issue RFID cards to the students starting from the upcoming academic session.

To frame the rules and regulations of the library there is a Library Committee. The Committee comprises of Executive Chairman Members, Secretary, Principal's nominee, all HODs, UGC in Charge and Librarians. Members of the committee pay attention to the need and intellectual aspirations of the students.

Recently the institution has subscribed to the N-LIST program, an initiative of MHRD, wherein the students and teaching staff of the college can have access to online resources such as research articles and e-Books from popular Journals and Publishers. The program is not only helping the students in their academics but also it is encouraging their research mindset.

4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 1.18

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 35

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities

Response:

Rayagada Autonomous College has three broadband connections, installed at Office, Controller of Examination Section, and IT laboratory respectively. The internet speed is in the range of 5-10 MBPS usually. Again the Department Of Physics has a Jio Fiber connection which provides internet speed up to 30MBPS.

The network devices e.g. network adapters and switches of 8, 16 and 24 ports were upgraded in the year 2016. The CCTV cameras were installed for enhancement of security in the college library, office, classrooms in 2015-16.

The college is in the process to get RFID ID cards for all its students and staff for the library, exam and financial automation of its stakeholders to provide a better information management system by linking it

to the software provided by TeamIn Technologies Pvt Ltd, Berhampur. The college also has 2 nos of Biometric machines for attendance management of its staff which is presently not being used due to the covid guidelines.

The College has signed a Memorandum of Understanding with Reliance Jio Infocomm. Limited, as per the advisory of DHE letter No. 32212/HE, HE-PTC-MISC-0006-2016, Dt. 25.11.2017 for setting up of Wi-Fi campus. The necessary infrastructure was provided by the college and hardware was supplied by Jio. At present Jio provided 34 MB per day per SIM as free data. The college is in discussion with them to provide a better commercial plan for the benefit of students. However, no final decision has been taken yet.

The college procures Anti Virus software to protect its IT infrastructure regularly for important nodes such as the controller's office, Office, SAMS Lab, Exam Section etc.

The college has a SAMS (Student Academic Management System) lab which is connected to LAN for smoothening students' admission process. The Controller of Examination uses software provided by TeamIn technology for effortless conduct of examinations, generating students' results, and maintaining all other confidential matters. The library is partially automated with *Edifyin 3.0* Library Management System by TeamIn technology.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 55:1

File Description	Document
Upload any additional information	View Document
Student - computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution.

Response: 5 MBPS - 20 MBPS

File Description	Document
Upload any additional information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Institution has the following Facilities for e-content development

1. Media centre
2. Audio visual centre
3. Lecture Capturing System(LCS)
4. Mixing equipments and softwares for editing

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has three streams – Science, Arts and Commerce. For Science students there are laboratories. The laboratories are of high standards providing facilities for the degree and PG students. There are equipment, books, green boards in the laboratories. The demonstrators, lab assistants and lab attendants maintain the equipment and other facilities in the laboratories. There is a system of issuing some equipment to the students for which they are held responsible for any breakage of the equipment.

The college has also a modernised library which is partially automated. There is a separate notice board for the library. The library contains textbooks, reference books, journals and periodicals. The library committee frames the rules and regulations of the library. Feedbacks are also taken from the users. Xerox facilities are also available in the library. There is a reading room for the students. A good number of newspapers and magazines are subscribed and provided to the students. For the proper maintenance and utilization of the library, two librarians and two library attendants are deployed by the institution. They discharge the task of indexing the books, journals and periodicals in proper order so that these materials

can be issued to the students and faculties smoothly. They also pay attention to the issuing and receiving back of the library materials in time. The library has also a drinking water facility and toilet facility. During the form fill up time the students have to bring clearance regarding their timely return of the books without damage. There are limits to the issue of a number of books to the students and faculty members.

The institution has a playground inside the college campus. The students play Cricket, Foot Ball, Volley Ball, Badminton, Kabadi and Kho Ko on this ground. The indoor game facilities like Chess, Carom Board, are also available to the students.

The college has instituted a Computer and IT laboratory to impart training to the students. There are 40 computers in the laboratory in good working condition.

Computer literacy and ICT tools help the students and faculty members to participate in resource sharing, network, e-learning through the internet and Wi-Fi system. It encourages the students to use audio-visual equipment with the internet.

The college has a big Conference hall with modernized AC, audio and video system to conduct meetings, conferences, workshops and seminars. There are two smart classrooms meant for the teaching-learning process. There is a Language Laboratory belonging to the English department which caters to the modernised teaching facilities to the students. All laboratories have been modernised with ICT facilities, audio-visual aids and invertors for uninterrupted power supply of technology integration in the teaching-learning facilities. Laboratories are well protected with fire extinguishers. All computers and accessories are maintained by the college fund.

The college has a required number of classrooms well equipped with teaching-learning facilities. Most of the classrooms have been constructed out of college fund, MLA/MP lad fund, UGC fund, etc. The classrooms are very spacious and well ventilated. Classrooms are under CCTV surveillance.

The college has a sub-post office catering to the needs of the students and staff of the college.

The college has a Botanical garden well maintained by a gardener.

Safe drinking water is made available to the students and staff in different departments, office, staff common room, boys' common room and girls' common room by installing RO plants.

The college library functions six days a week from 10 am to 5 pm with a provision of photocopying of study materials.

The college receives grants from the government for infrastructure development from time to time to invest in allround development of the institution as per the requirement.

Rayagada Autonomous College is a premium educational institution in the undivided Koraput district. It is known for its quality in its student-friendly atmosphere and teaching and learning. It caters to the academic needs of the students coming from the Rayagada, Kalahandi, Bolangir, Phulbani, Gajapati, Koraput and Malkangiri district. Since the students come from far off places, the college has established three hostels (two hostels for boys and one for the girl students). For all the hostel there are superintendents, deputy superintendents and caretakers/lady matron (and male security for the girls' hostel) appointed by the college authority to look after the betterment of the boarders. In the girls' hostel food is provided through

outsourcing agency. A businesswoman of this locality has taken the charge of providing food to the girls at a minimum price (morning breakfast, lunch and dinner). In the Nagabali (boys') hostel there is one library meant for the students. A safe drinking water supply for 24 hours is provided to the boarders. Toilet facilities are there in every departmental block with water facilities. Out of OHEPEE and infrastructural grant, Govt. of Odisha, of capacity G + 3 of two buildings are under process inside the college campus to extend further infrastructural facilities.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 43.81

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1168	1288	1308	1153	966

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Institutional data in prescribed format	View Document

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Response: D. 1 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations offered by the Institution during the last five years.

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0.13				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2019-20	2018-19	2017-18	2016-17	2015-16
5	0	0	0	0
File Description	Document			
Upload any additional information	View Document			
Self attested list of students placed	View Document			
Details of student placement during the last five years	View Document			

5.2.2 Percentage of student progression to higher education (previous graduating batch).				
Response: 16.82				
5.2.2.1 Number of outgoing student progressing to higher education.				
Response: 130				
File Description	Document			
Upload supporting data for student/alumni	View Document			
Details of student progression to higher education	View Document			
Any additional information	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
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Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
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5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students of this college are involving passionately in different competitions, elections, sports & games, NSS, NCC, YRC and Self-Defence activities. Students are also participating and representing in the Departmental seminars, Exhibitions, Industrial visits, Study tours, Business idea contests, Awareness rallies, Orientation programmes and other programmes as per the District and State Govt. office orders.

The college has the practice of conducting the election as per the Lyngdoh Committee. Both boys and girls students are elected for various associations like President, Vice- President, Secretary and Joint Secretary for the Student's Union, Secretary for Boy's Common Room, Girl's Common Room, Cultural Association, Dramatic Association, Athletic Association, Commerce Association, Science Association and Literary Association. Numerous cultural, sports, knowledge & skill development competitions are conducted by all the associations for annual functions. Two students from each class of Arts, Commerce and Science used to be nominated as the class representatives. Most of the students develop the Inter-Intra personnel skills, Leadership skills and use to become Dynamic & Courageous during the study period. Even many students build their career in politics after the completion of their college career.

The students of our college have participation and achievements in various games & sports tournaments like Cricket, Volley Ball (inter-college runners in 2018-19), Foot Ball, Basketball (inter-college runners in 2018-19), Badminton, Kho-Kho, Kabaddi and Chess under Berhampur University. Many students of this college have been selected by Berhampur University (Cricket, Basketball, and Volley Ball) to represent the university in various inter-university tournaments. Students also represented our college in various District level and State level games & sports. Fifteen girls & twenty-five boys students have participated in winter adventure camp (23rd March to 5th April 2018) at Rishikesh, Uttarakhand sponsored by the Dept. of sports and Youth Services, Government of Odisha.

The NSS volunteers are enthusiastically partaking in several activities to develop the slum areas as well as the urban areas. Many volunteers from NSS, NCC & YRC had taken a lead role in rendering services during emergencies and natural disasters such as flood relief distribution at K. Singhpur block (21st July 2017), food distribution in the slum areas during Phailin (11th and 12th October 2015), rescue operation at Kunerustation during Hirakhand train accident (21st of January 2017) and involvement in charities. Except these, many students from these three wings use to participate in the District parade every year and also won trophies several times. Adventure camp, Trekking camp, Shooting camp, Army attachment camp, Officers Training Academy, PM Rally, National level Republic Day Camp, Annual Training Camp,

ThalSainik Camp, Basic Leadership Camp, National Integration Camp, Combined Annual Training Camp, etc. are various camps and in which our NCC cadets had been participating across the country every year.

Eight girls students have taken master training at Utkal Karate School, Bhubaneswar and a few of them are giving self-defence training to our college girl's students under the programme "React" to make them able to defend against physical assaults.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 42

5.3.3.1 Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
6	80	84	0	40

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Response:

Large and powerful associations assist their college offer potential students scholarships and develop mentoring relationships with the student body. The alumni association co-ordinates activities for advancing the institutional academic and outreach programmes.

Our alumni got registered and also extended their financial contribution. An amount of Rs. 71564/- had been deposited for the last five years as per the record of the bank pass-book of the Old Students' Association(OSA). Our alumni, work in various government offices like the revenue department, police department, collectorate, treasury, medical etc. Some of our old students achieved good positions in the political field like MLA, Sarpanch and they show favour to sanction different government assistance. An extension of the NCC(Boys) wing had been constructed and the cost was completely invested by one of our alumnus, Chairman of Zilla Parishad, Sri GangadharPuala. Our Alumni started a mission of plantation inside the college campus, on the two sides of footpath. They arrange transport, by buses, whenever our institution approaches them to provide free transportation for students/ staff picnics.

One alumnus from Botanical Survey of India, Kolkatta, and from Centurian University extended their helping hands to conduct a National Seminar. Dr P.K. Gantayat, Reader and present Head of the Botany Department, an alumnus of our college was awarded a DSc degree and he is the only one person having that degree in the undivided Koraput district. One of our Alumni of Department of Botany Sri Sunil Kumar Behera, Deputy Commandant 143, Battalion of BSF attained martyrdom in an IED- blast while leading a motorcycle patrolling troop in an anti-Naxalite operation to sanitize the area of COB Ramagiri under the BaiparigudaPolice limits in Koraput district while returning successfully combing operation. On that fateful day, the motorcycle of the martyr was blown up by the landmine blast laid by the Naxalites. Our college observes Martyr's day on 21st October every year since 2016 to remember the supreme sacrifices of the national hero. The BSF awards a cash prize to the topper of the Botany department every year. They also provided a computer, to the department of Botany in his memory. Mr Sunil Kumar Behera brought glory and honour to the department and to the institution.

Ananda Kumar Padhy, Retired CDMO of Rayagada District helps in providing medical advice if and when necessary and Arun Kumar Panigraphu, Asst. Manager in J.K Paper Ltd helps with the campus recruitment of students.

The poor students were helped during their needy times by the alumni of the college and also they are recommended for employment. Our college opened a registration portal for alumni so that anybody can easily get enrolled in the list of alumni. A blood group profile is made among the alumni to serve blood units to needy persons. Sri S.N. Tripathy was the alumni, resumed the charges of Principal and extended their service dedicatedly. The present principal also happens to be the alumnus of this institution, who works hard and honest in her duties.

File Description	Document
Any additional information	View Document

5.4.2 Alumni financial contribution during the last five years (in INR).

Response: E. <2 Lakhs

File Description	Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

Vision:

To develop the college into an excellent seat of Higher Education in the state of Odisha by providing better pedagogical delivery via smart classrooms and using internet resources to learn globally. To foster wholesome growth in the stakeholders; academic, spiritual and moral. To free the vast majority of the students from the shackles of their backwardness and guide them along with mainstream education. To infuse the spirits of nation-building and social responsibilities in the students. To facilitate the poor and meritorious backward students to avail themselves of higher education at affordable means. To equip the learners to update their knowledge and skills as per market needs so as to make them employable in the competitive global situation.

Mission :

The college shall reinforce greater momentum to maintain pace with the changing global scenario in higher education. The college shall maintain a healthy balance between the academic and co-curricular activities on the campus by augmenting its human resources. The college shall continue with its endeavour to provide a suitable platform and exposure to curb the backwardness of the stakeholders. The college proposes to introduce new curricula, to be framed on the basis of the feedback received from industry, students and alumni meets. The institution shall inculcate in the students the values of a pluralistic society and provide equal opportunities to the diverse disadvantaged groups. Development of entrepreneurship and self-employment.

File Description	Document
Link for additional information	View Document

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Response:

The college adopts the effective practices of decentralization and participative management. The administration process and fiscal management meander through the scalar/pyramidal structure. The College functions under the umbrella of the Department of Higher Education, Berhampur University and Council of Higher Education:

1. The Governing Body: An eleven-member statutory body, set up with the recommendations of the UGC and the approval of the Department of Higher Education. It is headed by the president and the principal remains its ex-officio secretary. It is the policy-making body the meeting is convened at least twice a year. It is responsible for sanctioning funds for capacity building purpose beyond the government allocation, appoints wherever required pending government approval/appointment, pays salaries and remuneration out of its funds to staff members.
2. Academic Council: The academic council under the chairmanship of the principal is constituted to ensure proper academic environs on the campus. Members across disciplines in the college and experts representing medicine, law, industry entrepreneurship, university academics, public life are members. The council suggest measures on augmenting the existing efficiency level of the institution. Normally the academic meets twice a year.
3. Purchase and finance committee: All procedures in accordance with the government and concurrence of the governing body scrupulously maintained for purchases.
4. IQAC: The internal quality assurance cell is constituted with members from cross-sections of the locality. Ways and means are devised in the meeting of the IQAC held twice in a season to augment academic, infrastructural preparedness for the persecution of teaching-learning exercise. The IQAC headed by a senior professor as coordinator maintains a close tab on the academic proceedings and recommend measures and constructive suggestions for enhancement of institutional interest with an emphasis on the quality aspects.
5. Board of studies: The Board of studies of each department plays a significant role in designing the curriculum. The Board of studies has autonomy in this regard following the inception of the council of higher education which now shoulders the responsibility of introducing a unitary mode of syllabi for the colleges in the state. Notwithstanding this, the board of studies prepares the panel for the appointment of examiners and question paper setters. Professors of the P.G. Departments have been retained as members of the board of studies in the respective discipline.
6. Extension Activities: The bulk of extension activities on the campus are carried out by the NCC, NSS, YRC and self-defence under the charges of able young and dynamic teachers. They organize community services and render help and assistance to the district administration. During disaster exigencies, NCC cadets and the volunteers of NSS and YRC display rare chivalry of courage and love for humanity by coordinating with the district administration and helping out wherever possible.
7. Grievance redressal Cell: The Grievance redressal and anti-ragging squad and Cell Against Sexual Harassment of the college work together to curb and contain the mischievous elements.
8. Administrative Mechanism: The internal administrative involves the appointment of administrative, accounts, academic bursar, admission committee, etc. and the delegation of responsibilities among them.

File Description	Document
Link for strategic plan and deployment documents on the website	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Rayagada Autonomous College endeavours to promote the benefits of Higher Education among the stakeholders of the poor, disadvantaged and backward communities of the Scheduled Castes and Scheduled Tribes. Adequate representation as under the norms fixed by the government of Odisha is provided during their admission. It attracts students from districts like; Ganjam, Gajapati, Kandhamal, Nuadapa, Kalahandi, Bolangir, Boudh, Koraput and Rayagada known predominantly for their backwardness and operational of those categories.

The enrolled students are provided a boarding facility with the available limits in the hostel through the selection procedure of accommodation in a separate hostel on the campus of the college. Financial assistance in the form of stipends and scholarships as envisaged by the government of Odisha under their schemes are also provided to all eligible students of the college.

Elaborate arrangements are made to extend facilities through library books, departmental libraries and hostel library (in a few cases) to reduce and minimize the financial burden on them.

Affordable and moderate fee structures have been put in place to safeguard their academic interest. Their academic progression is closely watched through the mechanism of student-teacher, Proctor- Parent interaction.

Competition and talent hunts are made a regular feature to focus the latent merits among the students. Efforts are taken to assimilate the students in the extension programs to nurture in them the spirit of brotherhood, patriotism, fellow feeling and to place them at par with the stakeholders of mainstream education.

The services of the career guidance cell of the college are utilized to the optimum for creating awareness in them for career options and peripheral industrial houses are invited to extend employment platform.

The stakeholders are exposed to extracurricular lectures and discussion and deliberation to enhance the levels of their academic potentialities. Seminars are made regular features keeping that in mind.

To provide proper guidance in leadership and to sharpen their abilities to shoulder responsibilities under crunch situations tips are provided through meeting trips, excursions, picnics etc being organized periodically.

Their aesthetic sensibilities are groomed through the societies association that functions within the framework of the administration.

The institution maintains mandatory consultation and correspondence to promote the desirable growth and all-round development of the students. The academic progressions of the students are closely monitored through classroom interactions, doubt clearing sessions, midterm examinations, term-end examinations and through identifications of slow and mediocre intelligence. corrective measures are ensured with the head of the department concerned at the helm.

File Description	Document
Link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The organogram depicted in the link below is the administrative diagram of the College describing the decentralized structure of administration. The college functions under the approval and directions of the Department of Higher Education, Government of Odisha with its regional chair as RDE Jeypore. The College is affiliated to Berhampur University and depends upon it to provide registrations and certificates to its students. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objectives. As the Head of the institution, the Principal supervises Academic Bursars, Accounts Bursar, Administrative bursar, Controller and other committees like Nodal Officer RUSA, Nodal Officer OHEPEE, Prof In-Charge Autonomy etc. The Principal also supervises the Hostel superintendents who are responsible faculty members chosen carefully. The Principal also looks after all the Class III & Class IV Non-teaching Staff Under the administration of the Principal who are represented in the staff council and other non-academic councils. Various Committees are formed which include IQAC, Staff Council, Finance Committee, Committee for SC/ST, Magazine Committee, Library Committee, Internal Complaint Committee, Sports Committee, Time- Table Committee etc. Different Cells are well-thought-out to look after students' and staffs' complaints like internal complaint committee, grievance redressal cell, Women's Cell, Proctorial board, etc. The cell's functioning is controlled by the Principal in terms of distribution of charges and decision making authority. Different societies are formed in order to not only maintain the discipline amongst the college students but also encourage co-curricular activities like Science exhibitions, Commerce exhibitions, by the Science Society, Commerce Society, Arts Society. They work under the observation of the Principal. Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses who though don't appear in the administrative diagram, extend their help when necessary when called upon by the college.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

Response:

The institution is always very supportive and protective to the employees of both teaching and non-teaching. It undertakes effective welfare measures in the larger interest of the staff in need. During Dussehera the college grants festive advance to the members of the staff without any reservation and recovers the same at a minimal rate of instalment.

One of the praiseworthy practice of the college towards the staff is that the children of the staff without any discrimination are ensured of fee concession at the time of admission.

Birthday of employees is celebrated on the last day of the month with solidarity irrespective of hierarchical positions to create a friendly atmosphere among the staff and so that everyone gets together and shares their experiences as due to the burden the staff rarely have a chance to get together.

To facilitate the staff, the college provides them with a moderate vehicular parking stand whereby personal vehicles of the staff of teaching and non-teaching staff are well protected.

To prevent the staff from health hazards the college has arranged for RO and UV water purifiers for drinking water purpose.

Well maintained washrooms are provided for the staff with proper sanitary fittings at their departments and the common rooms to make them feel at ease.

In case of any medical exigency members of staff together come forward to give moral and monetary support to an employee of any cadre. Apart from general types of leave employees are also entitled to avail maternity and paternity leave to realize their parental status.

With all grace, the college has accorded a residential facility to the Night Watchmen who lives in the college 24 hours a day.

All the employees have free access to Wi-fi connection within the campus to aid them in the teaching-learning process and their research work.

Our institution provides roster duty facility to the employees during summer or Puja Vacation (Dussehra), so that so no one feels stressed during holidays.

We observe the super annuation day of the employees and the institution invites also the spouse for facilitation to tagger the moral boosting of employees. The colleagues reminiscence their experiences with the retiring faculty and leave a lasting memory with them.

The retired teaching faculties are invited for taking remunerative classes so that they are in touch with the institution and our students get classes from experienced faculties.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 2.3

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	1	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 0.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 11.45

6.3.4.1 Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	5	1	2	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college follows strict financial regulations as per the norms of Odisha Government Financial Rules. The receipt entries for collection are checked by the Accountant, Head Clerk and Assistant Accounts Bursar before closing. The entries are uploaded in CAPA, the Accounting system prescribed by the Government of Odisha. Payment for any items are verified first by the Head clerk and subsequently by the purchase committee, accounts bursar and lastly the principal. The data uploaded in CAPA is monitored by the cashier, head clerk and the accounts bursar and then signed by the principal after verification.

The Government of Odisha sends an auditing team annually for audit of college accounts by the local fund audit and the college complies with all the comments and suggestions given. For any audit objection, compliances are sent and the objections are cleared.

The college follows the regulations of OGFR for the purchase of any items. The process starts with an

application from the staff under whose care the item will be placed. The Principal with help of the accounts bursar then calls a meeting of the purchase committee where the validity of the purchase is discussed and financial implications are pondered over. The principal then decides upon the mode of purchase depending upon the cost of the item. The modes are

Expected price	Mode of Purchase
<15000	Direct purchase by the committee
>15000 & < 1,00,000	Quotation call from atleast 3 firms
>1,00,000	open tender published in newspapers and website

The Principal then calls a meeting of IQAC and members there to re-evaluate the necessity and price of the items. The resolutions are then discussed with the Governing Body and the decision of purchase is either finalised or scrapped depending on the orders of the president. The accounts bursar and the procurement committee take the necessary steps to procure the item if it is passed in the GB according to the requirement by OGFR. The items procured are then inspected and certified and then the bill is passed with the due process described above.

The financial committee meets at least twice a year under the chair of the principal lead by the accounts bursar to reinspect the purchases made in the year and either approves or rejects a purchase. If the purchase is rejected then necessary regulations are in place for recovery. The college has never had any fraud in financial matters.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college receives funds from the government, UGC, MP LAD, MLA LAD, OHEPEE Project for particular purposes like laboratory equipment or infrastructure renovation and development. The financing agency provides the college with modalities of expenditure. The financial council committee headed by the Principal meets and discusses the norms of purchase. Once the norms and procedures are fixed, the procurement committee meets and issues notices asking for suggestions/ requirements from staff. The requirements and suggestions are compiled and discussed in the purchase committee meeting and a list is finalised which is presented in the IQAC. The IQAC ponders upon the list keeping in view the college's short term and long term views after which the list is finalised. After the Principal's approval the file is sent to the Governing Body and subject to approval of the GB the purchase is made as per the norms of the funding agency, financial committee resolutions and OGFR.

When a need arises in the college which is not funded by an external agency the Professor in charge of the facility submits a requirement to the Principal along with justification and tentative budget. The application is discussed in the financial committee for modalities. The IQAC verifies the need of the facility and if approved by the Principal the file is sent to the Governing Body if the budget is over Rs. 15000/-. If the Governing Body approves the file then the Purchase Committee does the necessary work in line with the modalities formed in the finance committee.

When an item or facility is not under the charge of staff such as toilet facility, Conduct of Seminars etc. the IQAC proposes the requirement to the Principal. The Principal calls a meeting of the Financial Committee to finalise the modalities. The file is then presented to the Governing Body and if approved the purchase committee/ IQAC takes the necessary steps for its completion.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)

Response:

The institution has adopted Automation and the conduct of seminars as its two best practices.

With the implementation of the CBCS pattern syllabus to all the honours and with nearly 900 outgoing students every session, College realized the necessity of automation service in the examination system. The institution implemented the automation of examinations in the year 2017 as a part of the IQAC resolution.

With tender flotation and selection, the institution has signed MOU with TeamIn Technologies Pvt. Ltd., Berhampur for three years and subsequently extended further with satisfactory service.

The following are done with the automation service:

1. Coding of answer scripts with 9 digit code unique number
2. Generation of Dispatch Slip
3. Generation of Mark Foil
4. Generation of Tabulation Registers
5. Publication of online result
6. Generation of Semester Mark sheet and Provisional Certificate with QR Code

Through Automation college publishes results of the batches that followed.

The college is in process of implementing the online form fill up and admit card generation using the automation service.

The institution organised the following seminars:

1. The Fourth Annual Conference of the South Odisha Economic Association was organised by the Department of Economics on “Industrial Development in South Odisha”. The objective of the conference was to provide a platform for young and experienced researchers in the areas of Economics and Development in South Odisha.
2. The National Seminar, Tire: III Training Programme on “ Local groundwater issues and participatory groundwater management” was held on 25th January 2020 by the Department of Life Sciences in collaboration with Central Ground Water Board, Gov. Of India. This seminar focused on the proper use of groundwater and conducted training programme in this connection.
3. The National Seminar on “Politics, Development and Marginalised Groups in Odisha was organised on 25th and 26th June 2019 by the Department of Political Science. It was sponsored by ICSSR (MHRD). It had the objectives to focus on comprehensive and integrated assessment in the key sectors with regard to rural poverty in Odisha.
4. The National Seminar on “Eco-Friendly Approaches to control Biohazards” was organised on 22nd and 23rd of June, 2019 by PG Department of Life Sciences and PG Department of Chemistry, in association with Centurian University of Technology and Management, Odisha. It was sponsored by BSI, Kolkata, Govt. Of India. Even the generous support of J.K Paper and Utkal Alumina International Ltd. helped to a large extent to organise the seminar.
5. A Seminar on “National Science Day” was organised by the Department of Life Sciences, on 28th Feb 2019 in collaboration with the Institute of Life Science, Govt.of India. Science Exhibition and Quiz Competition were held, followed by comprehensive deliberations and accommodating the interests of diverse stakeholders. It drew the attention of Scientists, Professors, and Research Scholars.
6. The college organised a NAAC sponsored National Seminar on "Quality Assurance and Quality Enhancement In Higher Education" in collaboration with Berhampur University and Regional Directors of Education, Berhampur on 12th and 23rd January 2018.

File Description	Document
Link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC being the centre of Institutional development it continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the rules and regulations, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. Students are appraised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. The Academic Bursar and Discipline Committee members make random visits to ensure the smooth functioning of classes. Feedback from students is also taken individually by teachers for their respective courses, by Proctors, and communicated to IQAC. Students are also free to approach the Principal or any other staff for feedback and suggestions. Feedback is properly analyzed and pondered upon before taking necessary steps. The teaching-learning processes are reviewed and steps of improvements are implemented based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

1.As a part of learning reforms facilitated by the IQAC, resolutions were taken to open courses in UG and PG for courses that are in demand. The resolutions were discussed in the governing body and forwarded to the RDE. After discussion and approval in the High Power Committee of the Government of Odisha, the college opened the courses in self-financing mode. In UG streams apart from the regular Degree courses (CBCS Pattern), the college has introduced one more degree course with Information Technology (IT) as B. Sc (IT Honours) with 16 seats in CBCS pattern in +3 Science stream from 2018-19 academic session in self-financing mode with seats adjusted from the existing approved seats of science stream of 320 seats. In addition to this, the college has introduced five new degree courses in +3 ARTS stream in CBCS pattern from 2018-19 with Education with 16 seats, Geography with 16 seats, IRPM with 16 seats, Journalism and Mass Communication with 16 seats, and Sociology with 16 seats in self-financing mode with seats adjusted from Arts Stream of 320 seats.

Furthermore, as per the recommendations of the IQAC college had applied for opening new PG departments and followed the regulations as per the Government. The college got approval to open the Nine PG course. The new Postgraduate Courses (Self-financing) under Choice Based Credit System (CBCS) mode as per letter no. RDE.BAM-(HPC)-43/2017-1642 Dated.10.04.2018 of the Regional Director, Higher Education, Berhampur from 2018-19. The College now offers courses in M.A in English with 16 seats, Economics with 16 seats, History with 32 seats, and Political Science with 32 seats; M.SC in Life Sciences with 24 seats where 12 seats for Plant Sciences and 12 for Animal Sciences, Chemistry with 24 seats, Physics with 24 seats, and Mathematics with 8 seats and M.COM with 32 seats.

The syllabi of the departments are carefully constructed keeping in view of UGC norms, NET Syllabi and Syllabi of Berhampur University. It was decided to have a dissertation paper in the last semester of PG and to send students to industries or to introduce them to studying research paper so as to develop a research

aptitude in them.

The college with permission of the Governing Body has appointed faculty with due process of paper advertisement for the departments of chemistry, life sciences, English, Political Science, History. The college also requests its retired faculties as visiting faculties from Rayagada Autonomous College, other colleges and universities to take PG classes as it provides the students access to the immense experience they possess.

2. The Language Lab cum Communication Laboratory was established by the Govt. of Odisha on 27.02.2014. The Language Lab is well equipped with modern technology. The sitting capacity of the lab is 24. Sometimes the lab is used for departmental seminar. The main aim of this Language Lab is to develop the communication skills of the students. The lab has successfully completed the competence Building course, short term course sponsored by UGC and the Department of Higher Education. More than 100 students benefitted from these courses.

The language laboratory is equipped with Projector, laptop, computers, camera and whiteboard. Activities like PG classes, Seminar, competence building course & short term courses are also conducted in the laboratory.

Two number of smart classes were created at the institution during May 2019 with financial support from Govt. of India. The smart Classes consist of A projector, a wireless mic, doc scanner, eyeris camera and smartboard. Various softwares were installed in the set up so as to enable advanced smart class activities.

To encourage faculty members to use ICT enabled techniques, every department is provided with a projector. Faculty members use the projector effectively to facilitate teaching using PowerPoint presentation, displaying video and audio clips etc.

A computer laboratory with more than 40 computers is there in the college, used by students of various departments for practical classes and software learning.

File Description	Document
Any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Any other quality audit recognized by state, national or international agencies (ISO Certification)**

Response: 2 of the above	
File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The safety and security of the girls is always the prime concern of the college. It has zero-tolerance for an indifferent attitude towards girls. There are certain committees like the Anti-ragging committee, Discipline committee, Women's cell which is always vigilant against any criminality towards women.

During free time teachers always engage themselves in counselling the students in regard to their studies, extracurricular activities and their behaviour within and outside the campus. The students always have free access to the teachers to solve the problem they face. The college has a proctorial system where every teacher is assigned with the responsibility of the students proportionately. The Proctors organize proctorial meetings at regular intervals as per need.

The Anti-Ragging Cell of the college renders tireless services to ensure that no unwanted situations arise. Due to such efforts, the college has not recorded a single complaint from any student about Ragging. Contact numbers of the teachers in charge of various cells are displayed for an emergency in any form.

In college elections, the female students participated and won various posts for the student council. They actively led and cooperated with the college to pursue smooth conduct of activities in their field.

The college has a career counselling cell that caters to the needs of all students in an unbiased manner. At frequent intervals, campus selection programs are organized through the cell and students are recruited to different capacities.

There are separate common rooms for boys and girls on the college campus with two caretakers separately to manage the affairs of the common room. Since the college is co-education institute the classes are so conducted that gender becomes insignificant. The college has a 100+ seater girls hostel on the campus to facilitate the girls coming from far and near Rayagada. The hostel is managed by Superintendent, Dy. Superintendent and a matron. It has a security guard and the hostel runs a mess where the students are provided with breakfast, lunch and dinner. The hostel is furnished by UV Water purifier, Fire Extinguishers and Napkin Destroyer for hygiene.

Annual sports are conducted regularly for boys and girls having separate events. In the end, championship trophies are awarded to boys and girls to encourage the sports skills of the students. Cultural & literary Competitions are conducted where the students are given an opportunity to portray their talents in the field.

A large number of female staff members are entrusted with charges of various cells of the college providing inspiration to the students and incidentally, the current Principal is a madam.

The College has both Boys and Girls NCC, NSS and YRC wings where both boys and girls participate without any disparity. The programs are so conducted that any volunteer can participate.

The college has a women's cell which pursues the necessities of the women within the campus. When in need any women member(Student or staff) can approach the women's cell for help.

<https://rayagadacollege.edu.in/wp-content/uploads/2021/03/GENDER-SENSITIZATION-ACTION-PLAN-2019-20-RAC.pdf>

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The College doesn't produce any hazardous chemical in the form of Bio-Medical Waste, corrosive chemicals or poisonous chemicals and radioactive waste. However, the college has a proposal to sign the MoU with the municipality for e-waste and solid waste management as it cannot dump, sell or throw the e-waste and solid wastes such as broken computers, fused tube lights and bulbs, worn out cartridges, irreparable fans etc in an unplanned manner. Since the college is an old college that has a lot of such waste material it will be ideal to go with the municipality. The municipality can extend its support to the college in cleansing the premises by collecting the waste material from the campus.

The college has proper drainage systems for all toilets and bathrooms and a soak pit for the chemistry lab to collect the chemical waste. The chemical waste is totally diluted before release.

The non Hazardous chemical wastes from the Departments of Chemistry, Botany and Zoology labs are dumped in the soak pit after getting neutralized.

The college has much concern for the management of biomedical waste with this intention it has installed three incinerators (Napkin Destroyers) with large capacity in Girls Hostel, Women's Cell and Girls Common Room to destroy the used napkins. With the installation of incinerators, the environment in this regard is checked.

The used one side printed papers are never wasted in the college. They are always utilized for rough work of the college, thereafter the used papers and other waste papers including old answer scripts after the due expiry date are disposed-off the paper vendors for recycling.

The food waste from the Hostel Mess is collected by the Municipality on a daily basis by the municipality vans.

The college has provided dustbins at different points in the college premises to prevent littering of the waste and maintain a clean campus. The garbage of the college is disposed-off by the municipality at regular intervals.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college undertakes a number of programs to influence the students towards tolerance and harmony in spite of several diversities. The college offers four languages as a modern Indian language subject. They are Odia, Hindi, English, Telugu. All the languages are given equal weightage. Elocution and Essay competitions are conducted in different languages to promote the linguistic skills of the students. By means of interaction, the students have access to all the languages. The students successfully participate in the district level intercollege competitions at frequent intervals. The college always maintains a coercive environment on the campus. Undoubtedly the spirit of tolerance is never lost among the students and staff representing diverse groups. There is an utmost fraternal feeling within the campus. Though the majority of the students belong to the Socially backward category the college has never witnessed any case of discrimination. About 40% of the students are girls and every girl is kept in high esteem. The anti-ragging

committee as well as the discipline committee are always vigilant and contribute in promoting harmony. Each and every language is given due respect by one and all on the campus. Communal differences have never risen in the long history of the college. The cultural events that are organized in the college promote different traditional dances, songs, folk culture drama from the surrounding region.

The college encourages various cultural events which promote social equality giving due recognition to the cultural, customary and linguistic differences. However, in spite of the differences the college upholds the notion of unity and diversity.

On constitution day students participate in taking the pledge of the preamble of India which in itself inculcates equality among communal, regional, cultural, linguistic and socio-economic and other diversities.

The department of History has taken an initiative to educate the students about the local history, Origin and significance of cultural and traditional ethos. The Department of history has introduced a paper on historical tourism to educate students to promote culture and develop a sense of belongingness

The students of UG level and PG level attend the college in uniform whereby the economic disparity is kept away from the college. Economically backward students are supported with financial assistance in the form of different scholarships. They are allowed to pay their fees in instalments if they seek.

The Extension wings such as NCC, NSS, YRC selections are strictly based on talent and willingness regardless of student's cultural, social, economic differences, thus are comprised of all categories of communities.

The college has two boys hostels which are specifically meant for SC and ST students.

The college never allows regional feeling to grow. There is no discrimination or disparity in the college on the ground of regional differences. The college has always maintained a secular stand. The college has staff and students from different religions yet never had there been any disturbance due to religious differences.

File Description	Document
Any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Every year the college observes Republic day, Independence Day, Martyr's Day, Teacher's Day, NCC Day, World AIDS Day, Constitution Day, Voters Day, Anti-Corruption Day and Human Rights Day. Students and staff attend these programs in large numbers. This is an attempt to inculcate in the minds of the students a sense of patriotism. On Republic Day and Independence Day the principal as Head of the

institution receives the salute of the cadets thereby, they cultivate the habit of being obedient to the institution where ever they are. On these days staff and students go in a procession to garland the statues of Netaji Subhas Chandra Bose within the campus and Maharaja Sri Krushna Chandra Gajapati Narayana Dev at the Gajapati Junction, Rayagada.

The YRC units of the college participate in the public awareness rallies such as Blood Donation Day, Kargil Vijay Divas, Fit India Movement, Disaster management Programs, Mental health day rally, Hepatitis B awareness rally, World Aids Day and World Thrifty Day.

The Code of Conduct of the college is in line with the values and duties of responsible citizens of India.

Every year vigilance awareness week is observed from 27th October to 2nd November by the NSS unit of our college. For awareness of local people, NSS unit organized voters day every year.

Every year on 21st October, Police Commemoration day is observed in the college to commemorate the Martyrdom of Late Sri. Sunil Kumar Behera, Ex-Student of the college who sacrificed his life for the cause of the nation. In this way, the students are motivated for enhancing the patriotic feelings among them. Immediately after the Pulwama incident the staff and students went on a candle march to express their solidarity to the Indian defence forces.

Martyr's day is observed on 30th January, the death anniversary of Mahatma Gandhi sharp at 11 am a silent prayer is observed in every classroom. The students and staff get inspired by the patriotic sense, urge for truth, nonviolence and tolerant sense of Gandhi Ji. The College observes Netaji Jayanti on 23rd January every year, teachers and students participate in garlanding of the statue situated on the campus.

College level and District level Intercollege Mock Parliament was organised by NSS Units in the year 2019 which initiated discussions on various issues like Socio-economic empowerment, Women's empowerment, Ease of living, corruption, terrorism, economic offence, climate change, sports in India etc..

The bindings between the students and the teacher are strengthened through the observance of the teacher's day.

On 26th November every year, the constitution/ Preamble day is observed. All staff and students take the pledge to abide by the constitution. The preamble is read out by the principal and followed by the staff and students.

On 10th December every year, Human Rights Day is observed, the students go on a rally around the town. Student Seminars are conducted by the Department of Political Science. They make an attempt to promote awareness among the people about their rights.

File Description	Document
<ul style="list-style-type: none"> • Details of activities that inculcate values; necessary to render students in to responsible citizens 	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Every year the college observes Republic day, Independence Day, Martyr's Day, Teacher's Day, NCC Day, NSS Day, World Aids day, Constitution Day, Voters Day, Anti-Corruption Day, National Science Day, National Mathematics Day and Human Rights Day. Students, staff and dignitaries attend these programs in large numbers. This is an attempt to inculcate in the minds of the students a sense of patriotism. On Republic Day and Independence Day the principal as Head of the institution receives the salute of the cadets thereby, they cultivate the habit of being obedient to the institution where ever they are. On these days staff and students go in a procession to garland the statues of Netaji Subhas Chandra Bose within the campus and Maharaja Sri Krushna Chandra Gajapati Narayana Dev at the Gajapati Junction, Rayagada.

NCC Day is celebrated on the fourth Sunday of November every year. Prominent figures from Indian Military services are invited to grace the occasion. Cultural events are organized and followed by the distribution of certificates and trophies.

Every year on 21st October, Police Commemoration day is observed in the college to commemorate the Martyrdom of Late Sri. Sunil Kumar Behera, Ex- Student of the college who sacrificed his life for the cause of the nation to inculcate patriotic feelings among the students. The CRPF soldiers are invited and shown solidarity. Immediately after the Pulwama incident the staff and students went on a candle march to express their solidarity to the Indian defence forces.

Martyr's day is observed on 30th January, the death anniversary of Mahatma Gandhi sharp at 11 am a silent prayer is observed in every classroom. The students and staff get inspired by the patriotic sense, urge for truth, nonviolence and tolerant sense of Gandhi ji. The College observes Netaji Jayanti on 23rd January

every year, teachers and students participate in garlanding the statue situated on the campus.

The bindings between the students and the teacher are strengthened through the observance of the teacher's day.

On 26th November every year, the constitution/ Preamble day is observed. All staff and students take the pledge to abide by the constitution. The preamble is read out by the principal and followed by the staff and students.

On 10th December every year, Human Rights Day is observed, the students go on a rally around the town. They make an attempt to promote awareness among the people about their rights.

On 1st December every year, World Aids Day is observed, the students led by NSS volunteers and NSS programme offices go on an awareness rally.

In the month of December, the district level inter-college "CHAITI" is observed in the college to promote the tribal culture. Participants from different colleges of the district come to our college to participate in various competitions. In the last week of December every year, the NCC cadets make their presence felt as they are deputed in the District level CHAITI in the GCD ground and extend their support in maintaining law and order.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

. Title of the Practice

NCC units

2. Objectives of the practice

The college has both Boys and Girls NCC wings to achieve the following aims and objectives:

1. To develop character, comradeship, Discipline, Leadership, Secular outlook, the spirit of adventure, sportsmanship and ideals of selfless service among the youth of the country.
2. To create a human resource of organized, trained and motivated youth to provide leadership in all walks of life and always be available for the service of the nation.

3. To provide a suitable environment to motivate the youth to take up a career in the armed force.
4. To provide the student with extra weightage for their efforts which will help them in advancement to higher studies or career opportunities.

3. The Context

The NCC Army wing (Boys) with the strength of 75 cadets was instituted in the college in the year 1972. Whatsoever large or little any activity is, it is incomplete without the active participation of women in it. The NCC army wing (Girls) was commissioned in 2011. Girls NCC inculcated a sense of contentment in every female cadet and had become an inspiration for other women as well.

4. The Practice

For the year 2015-16, total strength 130 out of which 51, 39&39 respectively to 1ST, 2ND& 3RD Year NCC attended :

- '20' (Twenty) cadets attended AAC at Gopalpur
- '06' (Six) cadets attended PRE-IGC at Chandipadra
- '01' (one) cadet attended Best cadet competition Berhampur
- '02' (Two) cadets attended TSC Puri
- '19' (Nineteen) cadets attended All India Treak (Dehradun)
- '10' (Ten) cadets attended OdishaTreak (Puri)
- '10' (Ten) cadets attended CATC & IGC camp Ankushpur
- '05' (Five) cadets attended NICRupar (Chandigarh)
- '23' (Twenty three) cadets attended CATC Koraput
- '10'(ten) cadets attended ATC Rayagada
- '05'(five) cadet attended TSC Berhampur
- '01'(one) cadets attended RDC Berhampur
- '06'(six) cadets attended NIC Kerala
- '10'(ten) cadets attended ATC Rayagada

This year 33 cadets appear 'B' Certificate Exam &34 cadets appear 'C' Certificate Exam.

For the year 2016-17, Total strength 126 out of which 37, 33&36 respectively to 1ST, 2ND& 3RD Year NCC attended:

- '02' (Two) Cadets attended RDC, New Delhi
- '06' (Six) cadets attended PRE-IGC at Chandipadra
- '01' (one) cadet attended Best cadet competition Berhampur
- '12' (Twelve) cadets attended TSC Puri
- '10' (Ten) cadets attended OdishaTreak (Puri)
- '07' (seven) cadets attended CATC & IGC camp Ankushpur
- '05' (Five) cadets attended NIC Udaipur
- '23' (Twenty three) cadets attended CATC Koraput
- '03' (Three) Cadets attended Thal Sainik Camp at Puri
- '01' (one) cadet attended Thal Sainik Camp (phase-2) at Bhubaneswar

- '25' (Twenty five) cadets attended Annual Training Camp at Rayagada
- '03' (Three) cadets attended Adventure Camp at Simla
- '06' (Six) cadets attended National Integration Camp at Darjeeling (Siliguri)
- '06' (Six) cadets attended Annual Training Camp at Rayagada
- '03' (Three) cadets attend PM Rally at Sambalpur
- '03' (Three) cadets attended PM Rally at Delhi
- '02' (Two) cadets attend Basic Leadership Camp at Burla
- '05' (Five) cadets attended Advanced Leadership Camp at Kharagpur
-

This year 44 cadets appear 'B' Certificate Exam & 48 cadets appear 'C' Certificate Exam

For the year 2017-18, Total strength 128 out of which 50, 40 & 39 respectively to 1ST, 2ND & 3RD Year NCC attended:

- '06' (six) cadet attended Best cadet competition Berhampur
- '12' (twelve) cadets attended TSC Puri
- '10' (Ten) cadets attended Odisha Treek (Puri)
- '07' (seven) cadets attended CATC & IGC camp Ankushpur
- '05' (Five) cadets attended NIC Udaipur
- '33' (Thirty-three) cadets attended CATC Koraput
- '05' (five) cadets attended Thal Sainik camp, Puri
- '03' (Three) cadets attended Thal Sainik camp (Phase-2) Puri
- '01' (One) cadet attended Thal Sainik camp (Phase-3) Bhubaneswar
- '20' (Twenty) cadets attended Annual Training camp Siriguda
- '08' (Eight) cadets attended Republic Day camp Berhampur
- '07' (Seven) cadets attended Trekking camp Darjeeling & Sikkim
- '03' (Three) cadets attended National Integration camp Tezpur, Assam
- '05' (Five) cadets attended Army Attachment camp Bihar
- '06' (six) cadets attended National Integration camp Kerala
- '02' (Two) cadets attended PM Rally Delhi
- '05' (Five) cadets attended Basic Leadership camp Sambalpur
- '15' (Fifteen) cadets attended Annual Training camp Jupiter international school
-

This year 32 cadets appear 'B' Certificate Exam & 22 cadets appear 'C' Certificate Exam.

For the year 2018-19, Total strength 128 out of which 46, 43 & 39 respectively to 1ST, 2ND & 3RD Year NCC attended:

- '12' (Twelve) cadets attended Best cadet competition Berhampur
- '07' (Seven) cadets attended TSC Puri
- '10' (Ten) cadets attended Odisha Treek (Puri)
- '07' (seven) cadets attended CATC & IGC camp Ankushpur
- '05' (Five) cadets attended NIC Udaipur
- '30' (Thirty) cadets attended CATC Koraput

- 19' (Nineteen) cadet attended Combined Annual Training Camp Rayagada
- '01' (one) cadets attended National Shooting Championship Burla
- '02' (Two) cadets attended Advance Leadership camp Kharagpur
- '03' (Three) cadets attended Thal Sainik Camp Puri
- '08' (Eight) cadets attended Republic Day Camp Berhampur
- '14' (Fourteen) cadets attended Annual Training Camp Rayagada
- '06' (six) cadets attended Republic day camp (phase-2) Berhampur
- '15' (Fifteen) cadets attended Annual Training camp Rayagada
- '03' (Three) cadets attended RDC (Phase-3)-IGC Cuttack
- '04' (Four) cadets attended RDC (Phase-4) Bhubaneswar
- '03' (Three) cadets attended PM Rally Sambalpur
- '03' (Three) cadets attended PM Rally Delhi
-

This year 30 cadets appear 'B' Certificate Exam & 31 cadets appear 'C' Certificate Exam

For the year 2019-20, Total strength 124 out of which 48, 47 & 29 respectively to 1ST, 2ND & 3RD Year NCC attended:

- '12' (Twelve) cadets attended Best cadet competition Berhampur
- '07' (Seven) cadets attended TSC Puri
- '10' (Ten) cadets attended Odisha Trek (Puri)
- '07' (seven) cadets attended CATC & IGC camp Ankushpur
- '30' (Thirty) cadets attended CATC Koraput
- '02' (Two) cadets attended TSC New Delhi
- '03' (Three) cadets attended RDC New Delhi
- '08' (Eight) cadets attended AAC Berhampur
- '03' (Three) cadets attended AP Trek Tirupati
- '04' (Four) cadets attended NIC Rourkela

'03' (Three) cadets attended Advanced Leadership Camp at Kharagpur

'01' (One) cadet attended National Integration Camp at Varanasi

'15' (Fifteen) cadets attended Combined Annual Training Camp at Rayagada

'10' (Ten) cadets attended Combined Annual Training Camp-2 at Rayagada

'09' (Nine) cadets attended Combined Annual Training Camp-3 at Rayagada

'03' (Three) cadets attended CATC-TSC at Rayagada

'02' (Two) cadets attended IGC at Bhubaneswar

'01' (One) cadet attended Officers Training Academy at Chennai

- '03' (Three) cadets attended Republic Day Camp at Chandipadar

This year 26 cadets appear 'B' Certificate Exam.

5. Evidence of Success

Students are recruited out of college for various defence services such as Police, CRPF and other armed forces.

2015-16

1. 18 Cadets joined Odisha Police
2. **JUO Surendra tadingi was adjudged as the best cadet of Odisha & awarded a cash prize of Rs 10,000/- and a certificate from honourable Governor Odisha.**
3. Three cadets Joined in Fire service
4. Two cadets joined in IRB

2016-17

1. **'01' (One) cadet joined fireman.**
2. **'02' (two) cadets joined IRB.**
3. **'05' (Five) Cadets joined Jail Warden.**
4. **'26' (twenty-six) cadets joined Odisha Police.**

2017-18

1. **'09' (Nine) cadets joined fireman.**
2. **'02' (Two) cadets joined IRB.**
3. **'08' (Eight) cadets joined Odisha Police.**

2018-19

1. **'09' (Nine) cadets joined fireman.**
2. **'02' (Two) cadets joined IRB.**
3. **'08' (Eight) cadets joined Odisha Police.**

2019-20

1. **'09' (Nine) cadets joined fireman.**
2. **'02' (Two) cadets joined IRB.**
3. **'06' (Six) cadets joined Odisha Police**

The NCC wings face space shortage for students to gather and discuss, both the wings also face funds shortage to manage and improve upon their activities. The college has fulfilled some of the requirements like water purifier, Computer and sound system.

Website: <https://rayagadacollege.edu.in/ncc>

Title of the Practice

Active Entrepreneurship Cell

1. Objectives of the Practice

The main objective behind the creation of this cell is to spread knowledge about entrepreneurship. Inculcate the passion and spirit among students to pursue entrepreneurship by motivating students to develop their own start-ups. The cell tries to connect the interested student entrepreneurs with different agencies or institutions who provide training, loans and legal help to establish their startups. Develop networking of the students with the different seed money providing funding agencies.

1. context

It was observed that less than 10% of the students got direct employment through college after their graduation by the endeavour of Career Counselling and NCC. The college was visited by Industries Promotion Officer, RIC, Rayagada who gave a pathway for students to be able to register under the MSME department. The National Job Scenario moved towards job creation shifting from job seeking and the college decided to create entrepreneurial spirit in its students as a result of which the Entrepreneurship Cell was established in 2019 which is located in the Commerce Block of our College. After initiation by the college, experts were invited to address the prospects of entrepreneurship. The invitees constitute bodies and personnel for example Industries promotion Officer, RIC, Rayagada, Branch Manager, SBI, Rayagada, Project Head, BYST, Rayagada, General Manager, JK Paper Mill, MSME Department, Rayagada. Since this is the only institute in southern Odisha to adopt such practice we decided to pursue the development of this cell for the development of students and the local economy.

1. The Practice

Faculty Training:

We encourage the faculty members for getting trained in firms like Bharatiya Yuva Shakti Trust (BYST), JK Paper, Rayagada under Mentor Development Program. We invited field experts and industry Personnel to suggest changes in modus operandi that may result in better functioning and result creation.

Student Training:

The faculty involved in the cell have visited all departments and presented the idea of entrepreneurship as a way of employment. Programs were conducted inviting experts from various agencies to educate the students on the procedure and motivate them to pursue their own idea. The college in collaboration with BYST conducted a Business Idea Contest. We have also conducted necessary training programs depending on student needs like awareness program, Youth entrepreneurship program, start-up opportunities program. The program hosted speakers like Mr Prakash Sukla, Project Head, BYST, Rayagada, Mr Praveen Kumar Lima, Cluster Head, BYST, Rayagada, Mr Sabyasachi Sahoo, Industries Promotion Officer, RIC, Rayagada, Mr Bijaya Kumar Sahoo, Regional Manager, GIET, Gunupur, Mr Debasis Mahapatra, Asst. Professor, GIET, Gunupur, Mr A. Chiranjibi Rambabu Achary, Asst. Professor, GIET, Gunupur, Miss. Y Sree Lakshmi, Founder, Epitome Training & Recruitment Consultant, Indore, Miss. P. Sravanti, Training Officer, BYST, Rayagada, Mr Ashok Kumar Satapathy, field Officer, BYST, Rayagada, Prof. Ranjeet Kumar Padhy, Associate Dean, Astha School of Management, BBSR, Prof. Bhagaban Behera, Associate Professor, BIITM, BBSR, Prof. Manish Goenka, NLP Practitioner, Motivational speaker, Prof. Jenasish Mohanty, Associate Dean, Astha School of Management, BBSR.

Continuous Counselling:

We have provided the option for all student to walk into the cell on any Saturday between 4 pm to 5 pm to discuss their idea or ask for any help necessary.

1. Evidence of Success

Two Students A. Srikant and L Geeta qualified for the final selection for Share & Travel, Manufacturing of Herbal Beauty products in BYST Business Idea Contest in District level after six rounds of elimination. Another student S Kamala has started two online businesses one with the sale of Arts and Crafts as gifts and others in cosmetics.

1. Problems Encountered and Resources Required

The college caters to mainly first-generation learners with a shaky financial background and therefore are initially unwilling to open up to entrepreneurial spirit. We were cautioned that colleges were not eligible to host an incubation centre or create a seed fund. Training of staff and students face problems due to remote location and unwillingness of resource persons to visit.

The students would be enormously benefitted if a seed fund could be created and designated training personnel employed as the designated trainer.

Website: <https://rayagadacollege.edu.in/entrepreneurship-cell>

File Description	Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The primary purpose of the college is to provide education of moral and ethical values to students to promote social responsibilities. Since the college is in a backward district and the majority of the students in this college belong to SC, ST and OBC category coming from rural areas and falling below the poverty line. The college has always tried to give not only book knowledge but to educate them with good manner, self-respect, politeness, conscientious, good physical and mental health. They also focus on national standards of quality education and an enduring sense of discipline.

The students are the backbone of society so, their first duty is to serve society. Youths are great human resources and a huge source of energy so it is quite necessary that they should be aware of the social responsibilities and they are supposed to use their energy for social awareness for the betterment of our developing nation.

The college has always strived to build the students in such a manner that students continuously participate in society building thus the college has NSS, YRC and NCC wings which stand by the society at every critical Juncture. At present, there are three NSS units which include two boys units and one Girls unit. Each unit consists of 50 student volunteers for a period of at least two years. One programme officer is appointed for each unit. The NSS has been introduced in the college since 1972 to promote national consciousness and to inculcate a sense of social responsibility, discipline among students.

The specific objectives of our NSS units are to arouse the student's social consciousness and provide an opportunity to them, To work with and among the people of slum area as well as the urban areas and encourage the NSS volunteers in non-violent and constructive social activities. To identify the needs and problems of their community and involve themselves in the problem-solving process. To develop among themselves a sense of social and civic responsibilities. To utilize their knowledge in finding practical solution to individual and community problems. To develop competence required for group-living and sharing of responsibilities. To gain skills in mobilizing community participation. To acquire leadership qualities and a democratic attitude. To develop the capacity to meet emergencies and natural disasters.

Students undertake various programmes in the college, in the adopted villages and urban slums during the

weekends or after college hours, such as:

Cleanliness Drive on the College Campus. Celebration of the Birth and Death Anniversaries of the Leaders and Social Workers of repute and to conduct various activities like Debating Competitions, Essay writing Competitions etc. Organizing various types of rallies in the Adopted villages/town for purposes like Tree Plantation, AIDS Awareness, Literacy Awareness, and Collecting Funds for Social causes. Providing opportunities to the students to attend various District, University, State, National level camps. Developing leadership qualities among the students during the activities and camps. Organizing Blood Donation camps, cultural activities, Competitions and social activities in the adopted villages.

The students actively participated in the Flood Relief camps at K.Singpur Block distributing relief, coordinating with District Administration in rehabilitation and search. NSS volunteers also participated in Winter Adventure Camp at Rishikesh where a total of 40 students attended 28 boys and 12 girls.

The Youth Red Cross was started in the college in 1993. The YRC aims to train zealous youth in fundamental principles of the Red cross so that they remain unperturbed and develop in themselves elements of sacrifice when disasters strike humanity. YRC tries to promote the spirit of sacrifice, health, hygiene, fraternity, leadership and self-reliance.

Volunteers attend an awareness rally followed by a one day Workshop at Dist HQ Hospital on 1st December on the occasion of World AIDS Day every year. The volunteers of YRC attend the District parade, with their troop, on the 26th of January and 15th August and other volunteers rendered service on the stage and off the stage.

Sri P.Pawan Sai, Sri Ajit Kumara and some other volunteers of our college attended the victims of the Hirakhand train accident at Kureru on the 21st of January 2017. For his excellent service, Sri P. Pawan Sai was appreciated by the then-District Collector Rayagada Smt. Guha Poonam Tapas Kumar.

The YRC volunteers, Principal and staff observe the Red Cross foundation day on the 8th of May every year. International Day of Yoga on 21st June is organized in collaboration with NSS and NCC of this college and students and faculty members attend the session of yoga every year guided by a yoga master.

A Blood Donation Camp was organized in collaboration with NSS on the 27th of December in the college and 67 units of blood was collected by the Blood Bank of HQ Hospital, Rayagada.

Volunteers participate in an awareness rally on International Mental Health Day on 10th October under the banner of District HQ Hospital.

The Kargil Vijay Diwas Rally was organized on 30th July 2019 by the volunteers along with NCC and NSS of the college commemorating the sacrifices of martyrs of the Kargil War.

An awareness rally and Cleaning of the National Highway of the town was done by the volunteers on the 25th of September, 2019.

On 2nd October 2019, under plugging and run of Fit Indian Movement 2019, the volunteers went for a run and collected garbage from the roadside areas and asked it from the households and dumped it at the finishing point. The run was inaugurated by the principal.

Sri Jayadev Rout, Cycle paddler, wish to travel for 9000km to awaken common people about the virtue of Blood Donation, was received in the college by Volunteers of Youth Red Cross and other students.

NCC, YRC and NSS volunteers also extend their support by collecting from staff and students and donating necessary funds to families of students who have had accidental deaths for cremation, undergoing medical treatments for hospital fees and also have collected for a child suffering from cancer in the locality.

Websites:

NSS

YRC

NCC

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- This Institution is situated in the AOB region with Naxal Activites.
- The College has near about 50% SC and ST students
- The College is situated in Tribal Sub Plan under developed area
- The College imparts education from +2 to PG ,being a composite college
- The Institution offers low fees cost for admissions in self financing courses as most of the students belong to very poor families and also doing part time services for their livelihood.
- The Institution is situated in an area where ghat roads are only way in and out, encircled by forests, through maoists controlled points ; due to which eminent personnel are reluctant to extend their services.
- Out of limited colleges in the state of Odisha our Institution got selected and received a financial assistance a Rs.10.52 Crs under Odisha Higher Education Programme for Equity and Excellence.
- Our Institution also availed an Infrastructural Grants of Rs.1.5 Crs from the State Government of Odisha.
- The college hosts a branch of PPost office in the campus to promote different facilities like post of Answer scripts for valuation, postal correspondence and postal banking facility for students.

Concluding Remarks :

- The College came in to existence in the year 1966 and since then, it has been contributing significantly in promoting Higher Education in the most back ward areas inhabited by SC and ST and people from other pooranddisadvantagecommunities.
- The college is recognised as an Autonomous Institution from the year 2006-2007 and subsequently achieved 'B" Grade by theNAAC for the second cycle. It is now due for reaccreditation for the 3rd cycle.
- The institution continously tries to update its students with latest developments in the education and employment realms for example the college incorporated CBCS syllabus even before Berhampur University ; the college opened Entrepreneurship cell to encourage students to be job creators.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification										
1.1.2	<p>Percentage of Programmes where syllabus revision was carried out during the last five years.</p> <p>1.1.2.1. Number of all Programmes offered by the institution during the last five years. Answer before DVV Verification : 6 Answer after DVV Verification: 28</p> <p>1.1.2.2. How many Programmes were revised out of total number of Programmes offered during the last five years Answer before DVV Verification : 6 Answer after DVV Verification: 28</p> <p>Remark : DVV has made the changes as per equal to programs given in 1.1.</p>										
1.2.1	<p>Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</p> <p>1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 15 Answer after DVV Verification: 146</p> <p>1.2.1.2. Number of courses offered by the institution across all programmes during the last five years. Answer before DVV Verification : 28 Answer after DVV Verification: 340</p> <p>Remark : DVV has made the changes as per shared new courses in syllabus in 3.1.</p>										
1.2.2	<p>Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).</p> <p>1.2.2.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 6 Answer after DVV Verification: 28</p> <p>Remark : DVV has made the changes as per programs given in IIQA.</p>										
1.3.2	<p>Number of value-added courses for imparting transferable and life skills offered during last five years.</p> <p>1.3.2.1. How many new value-added courses are added within the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>13</td> <td>17</td> <td>7</td> <td>6</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	19	13	17	7	6
2019-20	2018-19	2017-18	2016-17	2015-16							
19	13	17	7	6							

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : As per HEI clarification, college has no such Add-on courses neither the subjects and certificates during last five years.

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

1.3.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
512	589	385	64	79

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : As per HEI clarification, college has no such Add-on courses neither the subjects and certificates during last five years.

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

1.3.4.1. Number of students undertaking field projects / internships / student projects

Answer before DVV Verification : 335

Answer after DVV Verification: 0

Remark : Provided report for the year 2020-21 has not considered.

1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from

1) Students, 2) Teachers, 3) Employers,

4) Alumni

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: E. None of the above

Remark : DVV has select E. None of the above because DVV has not considered Blank feedback form.

1.4.2 The feedback system of the Institution comprises of the following :

Answer before DVV Verification : B. Feedback collected, analysed and action taken
 Answer After DVV Verification: E. Feedback not obtained
 Remark : DVV has select E. NFeedback not obtained because DVV has not considered Blank feedback form shared in 1.4.1

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1048	1138	950	922	1007

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1048	1138	950	922	1007

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1168	1232	1032	960	1152

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1168	1232	1032	1056	1088

Remark : DVV has made the changes as per shared details of sanctioned seats by HEI.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
480	511	562	545	550

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
455	458	391	410	421

Remark : DVV has made the changes as per looking at seats earmarked against admitted reserved students.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 576

Answer after DVV Verification: 368

Remark : DVV has made the changes as per considered only permanent teachers shared by HEI.

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

2.5.2.1. Number of complaints/grievances about evaluation year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	13	2	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	13	0	0

Remark : Supporting document for 2015-16 and 2016-17 has not provide by HEI.

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

3.3.2.1. Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	0	0	0

Remark : DVV has counted one program one for a year.

3.4.4	<p>Number of books and chapters in edited volumes / books published per teacher during the last five years</p> <p>3.4.4.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>04</td> <td>02</td> <td>01</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>01</td> <td>00</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per first page with ISBN number shared by HEI. Provided most of the first page has not reflect ISBN number.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	01	04	02	01	00	2019-20	2018-19	2017-18	2016-17	2015-16	00	00	00	01	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
01	04	02	01	00																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	00	00	01	00																	
3.6.2	<p>Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years</p> <p>3.6.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1133 1046 1267"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>0</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1346 1046 1480"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Provided most of the certificate are in regional language. DVV has not considered Participation Certificate.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	01	01	01	0	02	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
01	01	01	0	02																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
3.6.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)</p> <p>3.6.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 2000 1046 2089"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16															
2019-20	2018-19	2017-18	2016-17	2015-16																	

11	10	12	05	04
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	1

Remark : DVV has made the changes as per shared proper report of Swatch Bharat Abhiyan and Self defense training programs by HEI.

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

3.6.4.1. Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
650	614	762	261	143

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	180	121	33	0

Remark : DVV has made the changes as per shared report in 3.6.3

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

3.7.1.1. Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	00	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : Collaboration document for the year 2019-20 not provide by HEI.

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs

with ongoing activities to be considered)

3.7.2.1. **Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : E-copy of MoUs for the year 2015-16 not provide by HEI.

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 15

Answer after DVV Verification: 5

Remark : DVV has made the changes as per photos of classrooms on provided website.

4.1.4 **Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
167.2	22.7	0	2.5	72

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Provided unsigned statement has not considered.

4.2.3 **Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5.3	4.9	0.2	5.7	4.1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Provided unsigned statement has not considered.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 100

Answer after DVV Verification: 35

Remark : DVV has made the changes as per average of teacher and students using library per day on (03/feb/20, 04/feb/20, 05/feb/20, 06/feb/20 and 07/feb/20).

4.3.4 Institution has the following Facilities for e-content development

1. **Media centre**
2. **Audio visual centre**
3. **Lecture Capturing System(LCS)**
4. **Mixing equipments and softwares for editing**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: E. None of the above

Remark : Supporting document not provide by HEI.

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
64.1	86.5	41	28	46.6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

0	0	0	0	0
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Remark : Provided unsigned statement has not considered.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1359	1441	1372	1240	1009

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1168	1288	1308	1153	966

Remark : DVV has made the changes as per shared details

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Sanctioned letter has not provide by HEI.

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability

1. Soft skills

2. Language and communication skills

3. Life skills (Yoga, physical fitness, health and hygiene)

4. Awareness of trends in technology

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per shared report of self defense program for the year 2019-20 by HEI. Provided report other than current year has not considered.

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations offered by the Institution during the last five years.**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1118	678	472	297	893

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Detailed report has not provide by HEI for each event. Shared mail copy has not considered.

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per provided minutes of committee members by HEI.

5.2.1 Average percentage of placement of outgoing students during the last five years**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	6	16	15	15

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	0	0	0	0

Remark : DVV has made the changes as per offer letter shared by HEI for the year 2019-20. Provided mail copy has not considered.

5.2.2 Percentage of student progression to higher education (previous graduating batch).

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 239

Answer after DVV Verification: 130

Remark : DVV has made the changes as per pro-rata basis of provided Id cards and Provisional Certificate of students by HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
7	15	6	7	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : DVV has not considered Selection /Participation Certificate. DVV has not considered award received in Inter-collegiate competition.

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

5.3.3.1. Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
72	80	84	70	40

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
6	80	84	0	40

Remark : Report of sports and cultural events for the year 2016-17 not provide by HEI.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	1	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	1	2

Remark : DVV has counted one teacher once for a year. Supporting financial support letter for the year 2017-18 has not provide by HEI.

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	2	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	1

Remark : DVV has not considered Seminar and District Committee Meeting YRC Youth Red Cross Dsitrict Committee Meeting.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes,

Orientation / Induction Programmes, Refresher Course, Short Term Course).**6.3.4.1. Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
26	5	1	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
15	5	1	2	2

Remark : DVV has excluded those programs whom duration less than one week.

7.1.5

Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per photos of trees and plants and poster of plastic free campaign shared by HEI.

7.1.6

Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : D.1 of the above

Answer After DVV Verification: E. None of the above

Remark : DVV has select E. None of the above because provided report has not signed by any authority. Also Provided photos has not reflect any date .

2.Extended Profile Deviations

ID	Extended Questions

1.1	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 461 986 573"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>19</td> <td>19</td> <td>19</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	6	6	3	3	3	2019-20	2018-19	2017-18	2016-17	2015-16	28	28	19	19	19
2019-20	2018-19	2017-18	2016-17	2015-16																	
6	6	3	3	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
28	28	19	19	19																	
2.2	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 734 986 846"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>548</td> <td>692</td> <td>766</td> <td>542</td> <td>418</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 925 986 1037"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>773</td> <td>918</td> <td>766</td> <td>718</td> <td>548</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	548	692	766	542	418	2019-20	2018-19	2017-18	2016-17	2015-16	773	918	766	718	548
2019-20	2018-19	2017-18	2016-17	2015-16																	
548	692	766	542	418																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
773	918	766	718	548																	
2.4	<p>Number of revaluation applications year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1205 986 1317"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>03</td> <td>13</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1395 986 1507"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>03</td> <td>13</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	12	03	13	2	3	2019-20	2018-19	2017-18	2016-17	2015-16	12	03	13	1	1
2019-20	2018-19	2017-18	2016-17	2015-16																	
12	03	13	2	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
12	03	13	1	1																	
3.1	<p>Number of courses in all programs year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1675 986 1787"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>13</td> <td>13</td> <td>13</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1865 986 1977"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>340</td> <td>340</td> <td>312</td> <td>295</td> <td>295</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	28	28	13	13	13	2019-20	2018-19	2017-18	2016-17	2015-16	340	340	312	295	295
2019-20	2018-19	2017-18	2016-17	2015-16																	
28	28	13	13	13																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
340	340	312	295	295																	
3.2	<p>Number of full time teachers year-wise during the last five years</p>																				

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
55	50	44	48	28

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
46	46	44	46	28

4.1 **Number of eligible applications received for admissions to all the programs year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6035	5977	5164	5725	5700

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4741	4566	3945	3503	3001

4.3 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 46

Answer after DVV Verification : 5

4.4 **Total number of computers in the campus for academic purpose**

Answer before DVV Verification : 53

Answer after DVV Verification : 1

4.5 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
237.3	120	59.1	52.6	120

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
237	120	59	53	120