

**RAYAGADA AUTONOMOUS COLLEGE**  
**PROCEEDINGS OF THE MEETING OF THE GOVERNING BODY, HELD ON 09.08.2021.**

A meeting of the Governing Body of Rayagada Autonomous College was held in the Office of the Principal at 4.30 PM on 09.08.2021.

The meeting was presided over by Shri Somanath Pradhan OAS(S) the Additional District Magistrate, Rayagada and the President Governing Body of the college

The following members of the Governing Body attended the meeting:-

- 1) Smt. V.R. Ratnasri, Principal-cum-secretary
- 2) Dr. N.P. Buxipatro Member
- 3) Janab M.A. Satar Member
- 4) Smt. Sramita Padhi Member
- 5) Dr. S.K. Tripathy Member Berhampur University Nominee
- 6) Sri Viney Dwivedi Member (Sri S.K. Nath Represented on behalf of Sri Viney Dwivedi)
- 7) Dr. R.K. Pandit Member
- 8) Dr. P.K. Gantayat Member
- 9) Sri Arun Kumar Panigrahi Member
- 10) Sri A.K. Khadanga Invitee

At the outset the Principal read over the minutes of the resolutions of the last Governing Body meeting. They were approved unanimously.

The following resolutions were adopted in the light of the agenda set for the meeting;

- 2) The Annual Budget for the session 2021 -2022 was examined & approved without any alteration.
- 3) The Governing Body allowed medical leave provision for a maximum period of ten days in respect of the employees under the management w.e.f. 1.1.2020 and should have completed minimum one year of service. Sanction & grant of such leave is subject to the production of certificate issued not below the rank of a CDMO.
- 4) The meeting took note of the representations of the employees for enhancement of salaries and resolved to effect enhancement at the following rates on the existing salaries of the management staff;
  - a) By 20% for the teaching & non-teaching staff except the faculty of Postgraduate studies,
  - and b) By 10% for the Self -financing postgraduate staff w.e.f. 1.7.2021 those who completed one year of service.

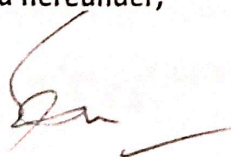
Resolved further to revise and implement a uniform honorarium for postgraduate classes @Rs.600/- (Rupees Six hundred) only per period of one hour during both for the Departmental and Guest Faculty.

- 5) Approved the proposals of the Examination Committee with respect to the enhancement of remunerations paid to the Controller of Examinations, Assistant Controller and other allied staff in the Controller's Office and also the proposal with respect to the enhancement of remuneration paid to the examiners at par with prescribed norms of Berhampur University.
- 6) Resolved to accord Post facto approval to the accrued expenses for the printing of answer books from time to time.
- 7) Decision deferred on the representation of the six undergraduate self- financing faculty, for a change in their service conditions.
- 8) Resolved to purchase smart class room projector out of the Contingent/College Funds of the College for installation in place of the stolen projector of the Department of Physics to new smart class room.
- 9) The Governing Body appreciated the steps taken so far for the next phase of NAAC reaccreditation of the college. Resolved to sanction and place at the disposal of the Principal an amount of 5,00,000/- (Rs five lakh) to meet expenses for the proposed re-accreditation Programme
- 10) The Principal appraised the progress made so far in the construction works of the new buildings on the campus. The principal is advised to maintain correspondence with appropriate forums.
- 11) The Governing Body approved the demand for the following engagements;
  - a) Guest-faculty (temporary) : One each in the departments of Hindi, Commerce, Botany and Odia.
  - b) Technical Assistant & Lab. Attendant (temporary) in the department of Information & Technology.
  - c) One faculty each in the Post Graduate Departments of Mathematics, Economics, Commerce & Physics (temporary & for 89days) giving preference to M.Phil/Ph.D/Net.

Continuity allowed, till the justification of the departmental workload during the current academic session 2021-22 to the Guest-faculty (UG) engaged earlier since February 2021.
- 12) The Governing Body resolved and deferred to next governing body meeting for thorough discussion regarding hike of development fee from students.
- 13) In due consideration of representation, Sri R. K. Mishra, bearer in the department of Physics, was given a fair opportunity to put forth his request.



- 14) It is resolved to pay an amount of Rs.2 Lakh to Sri Radhakanta Mishra, bearer who is going to retire from his service in 2022 as one time settlement of financial assistance for his services rendered to this college.
- 15) The issue of providing monetary incentives to the Block Grant staff converted to GIA was rejected by the Body.
- 16) Resolved to engage Smt. J. Mangama, the widow of the deceased sweeper, Late J. Rambabu, temporarily in service as a sweeper on a monthly remuneration of Rs. 4000/- (Rupees four thousand) till a decision on her appointment is taken under Rehabilitation Assistance Scheme of the Government of Odisha.
- 17) Resolved to create the following posts in the following departments;
  - 1) Zoology-Lecturers -02
  - 2) Maths -Lecturer -01
  - 3) Chemistry-Lecturer-01
  - 4) Odia -Lecturer -01
  - 5) For Information & Technology (Lab) - Technical Assistant -01 and Lab.Attendant -01The Principal is requested to initiate early steps in the creation of such posts.
- 18) It is resolved to pay a remuneration of Rs.200/- to the Librarian/Assistant Librarian and Rs.100/- to one bearer on the day of issue of books on working days to the P.G. students at a maximum of 02 days in a week. The payment of incentive to the above staff is to be met out of the available P.G. fund of the college.
- 19) Resolved to approve all results of semester examinations such as: 1)UG 4<sup>th</sup> Sem-2020(Reg), 2)UG 5<sup>th</sup> Sem-2020 (Reg & Back) 3) PG 2<sup>nd</sup> Sem2020 (Reg), 4) PG 3<sup>rd</sup> Semester, 2020 (Reg & Back), 5) UG 1st Semester, 2020 (back) published earlier during the academic session of 2020-2021.
- 20) As regards purchase of Computers out of the funds sanctioned by OHEPEE, it is resolved to float open tender. The Principal is advised to frame specifications for the purchase in accordance with the prescribed Government guidelines.
- 21) In order to provide the internet facility on the campus and make the stakeholders accessible to On-line classes, the Governing Body resolved to approve the proposal for the yearly collection of Rs. 75/- (Rupees Seventy-Five) from each student.
- 22) Resolved to make provision for allowance @ Rs.1000/- (Rupees One Thousand) only per sitting in respect of the esteemed Members for attending the meeting of the Governing Body
- 23) The Governing Body agreed to allow the grants of the State Government to be utilized in the manner as provided hereunder;





23) The Governing Body agreed to allow the grants of the State Government to be utilized in the manner as provided hereunder:-

A) Infrastructure Development Grant of Rs.40,00,000/-(Rupees Forty lakh) :

Construction of PG laboratories for Physics, Chemistry on the available space behind the existing Physics and Chemistry laboratories, and a cycle stand for students at the back side of Administrative Block of the college at an estimated cost of Rs.30,00,000/-(Rupees Thirty lakh)only.

Renovation of Botany Lab in Room No 66 and construction of zinc sheet roof for Zoology Lab on the first floor of Room No 66 at the estimated cost of Rs 10,00,000/- (Ten Lakh Only)

B) Infrastructure Development Assistance of Rs. 7,50,000/-

(Rupees Seven lakh & Fifty Thousand) to be utilized for : Laying down of Gas pipeline in the Department of Chemistry at an estimated cost of Rs. 2,00,000/-(Rupees two lakh)

Purchase of laboratory equipment for the departments;

Physics-Rs. 1,50,000/-(Rupees One lakh & fifty thousand)

Botany & Zoology- Rs.1,50,000/-(Rupees one lakh fifty thousand) only to each Department.

Information & Technology Rs. 50,000/-(Rupees fifty thousand)

Construction of drainage for the departments of Physics, Chemistry, Botany & Zoology together with an estimated cost of Rs.50,000/-(Rupees fifth thousand)

The Principal is advised to follow meticulously the Government guidelines in the matter. The Construction /Building Committee may be authorized to supervise the construction works. Utilization certificates may be sent in the appropriate time.

24)a) As recommended by the Internal Committee, the Governing Body for the withdrawal of the punishment to the incumbent Office Assistant Sri Balamukunda Patnaik, it is resolved to defer the same to next Governing Body meeting for discussion.

24) b) Allowed permission to launch postgraduate studies in Odia & Hindi. The Principal is advised to initiate work on it.

24) c) The Governing Body resolved to provide a sum of Rs3,00,000/-(Rupees three lakh) for undertaking white washing & painting works.

The meeting was concluded with the vote of thanks extended by Dr. R.K. Pandit to the esteemed Chair & the Honourable Members of the Governing Body & other employees of the college.

  
PRESIDENT  
GOVERNING BODY

**ATTESTED**  
  
PRINCIPAL  
Rayagada Autonomous College  
RAYAGADA

  
PRINCIPAL-CUM-SECRETARY